



## Yearly Status Report - 2018-2019

### Part A

#### Data of the Institution

<b>1. Name of the Institution</b>		DR.SIVANTHI ADITANAR COLLEGE OF PHYSICAL EDUCATION
Name of the head of the Institution		Dr.S.Bevinson Perinbaraj
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		04639245110
Mobile no.		9443288890
Registered Email		drsacpeqci2021@gmail.com
Alternate Email		drsacpe@aei.edu.in
Address		Tirunelveli Road Tiruchendur
City/Town		Tiruchendur
State/UT		Tamil Nadu
Pincode		628205

<b>2. Institutional Status</b>					
Affiliated / Constituent		Affiliated			
Type of Institution		Co-education			
Location		Rural			
Financial Status		Self financed			
Name of the IQAC co-ordinator/Director		Dr.J.Viswanathan			
Phone no/Alternate Phone no.		04639245110			
Mobile no.		9789789956			
Registered Email		viswa3434@gmail.com			
Alternate Email		drsacpe@aei.edu.in			
<b>3. Website Address</b>					
Web-link of the AQAR: (Previous Academic Year)		<a href="https://www.drsacpe.com/wp-content/uploads/2023/02/Annual-Quality-Assurance-Report-AQAR-of-the-IQAC-2017-2018.pdf">https://www.drsacpe.com/wp-content/uploads/2023/02/Annual-Quality-Assurance-Report-AQAR-of-the-IQAC-2017-2018.pdf</a>			
<b>4. Whether Academic Calendar prepared during the year</b>		Yes			
if yes,whether it is uploaded in the institutional website: Weblink :		<a href="https://www.drsacpe.com/wp-content/uploads/2022/11/Academic-Calendar-2018-19.pdf">https://www.drsacpe.com/wp-content/uploads/2022/11/Academic-Calendar-2018-19.pdf</a>			
<b>5. Accrediation Details</b>					
Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	B++	81.15	2005	21-Sep-2005	20-Sep-2010
2	A	3.06	2014	05-May-2014	04-May-2019
<b>6. Date of Establishment of IQAC</b>			01-Jul-2005		
<b>7. Internal Quality Assurance System</b>					
Quality initiatives by IQAC during the year for promoting quality culture					

Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Organised National Seminar on	06-Jul-2018 2	162
Founders 5 th Remembrance day observed	19-Apr-2018 1	110
International Day of Yoga - Yoga demonstration by the staff to students	21-Jun-2018 1	131
International Drug Abuse Day	27-Jun-2018 1	134
M.Phil (2016-17 batch) University Viva-voce Examination	12-Jul-2018 1	13
Tiruchendur zone Inter School games	31-Jul-2018 5	348
Anna University 18 Inter Collegiate Table Tennis Tournaments for Men & Women conducted	07-Aug-2018 1	62
Conducted Tiruchendur zone Inter School Handball, Basketball, Badminton and Throwball Tournaments	07-Aug-2018 3	320
Tiruchendur zone Inter School Athletic meet for boys and girls	10-Aug-2018 5	312
Independence Day celebration	15-Aug-2018 1	110
<a href="#">View File</a>		

**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/ Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil	Nil	Nil	2019 0	0
<a href="#">View File</a>				

**9. Whether composition of IQAC as per latest NAAC guidelines:**

Yes

Upload latest notification of formation of IQAC

[View File](#)

**10. Number of IQAC meetings held during the year :**

4

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	<a href="#">View File</a>
<b>11. Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	No

**12. Significant contributions made by IQAC during the current year(maximum five bullets)**

Staff members have published 08 research articles in ISSN Journals, 12 papers were presented in Seminars and conferences and attended 3 workshops at national and international level seminars/conference/symposia, workshop, etc., organized by other institutions

Faculty acted as a Resource Person in five (5) international, national, state and district level seminars/conference/symposia, workshop, etc., organized by other institutions

The institution conducted 15 extension activities and developed adequate infrastructure facilities

Dr. Sivanthi Aditanar Sports Scholarship Rs. 99,750.00 provided for 25 outstanding students in sports and games instituted by the management Aditanar Educational Institutions

The performance of students in sports games were: 13 students represented the Tamil Nadu Physical Education and Sports University in the South Zone Inter University competitions. 18 Students were placed through on and off campus interviews and 45 students had opted for higher studies.

[View File](#)

**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

Plan of Action	Achivements/Outcomes
Encouraging the students to participate in the international, national and South zone inter university level sports and games	13 students of the college have been selected to represent the Tamil Nadu Physical Education and Sports University in the South Zone Inter University competitions for the academic year 20182019.
Organizing Seminars / Conferences / Workshops / Symposia	National Seminar on "Physical Education in Educational Institution: Modern Trends and Challenges" on 06.04.2018 and 07.04.2018.

Referee Examination	20 students passed the Football Referee's Examination conducted by Tamil Nadu Football Association in November 2018				
Organizing major activities during the year in the sphere of extension activities and institutional social responsibility	The institution involved in 28 programmes to conduct tournaments for other institutions and organizations from June,2017 to March,2018.				
Following the All India Survey of Higher Education (AISHE) guidelines.	Reference No: C-7967, Date : 06.02.2019				
<a href="#">View File</a>					
<b>14. Whether AQAR was placed before statutory body ?</b>	Yes				
<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 50%;">Name of Statutory Body</th> <th style="width: 50%;">Meeting Date</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">College Committee</td> <td style="text-align: center;">05-Sep-2018</td> </tr> </tbody> </table>		Name of Statutory Body	Meeting Date	College Committee	05-Sep-2018
Name of Statutory Body	Meeting Date				
College Committee	05-Sep-2018				
<b>15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?</b>	Yes				
Date of Visit	09-Nov-2018				
<b>16. Whether institutional data submitted to AISHE:</b>	Yes				
Year of Submission	2019				
Date of Submission	06-Feb-2019				
<b>17. Does the Institution have Management Information System ?</b>	Yes				
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	The Management Information System is at the initial stage. It is only partially operational. During the present year, the ERP version1 operates with 7 modules. The ERP version 1 operates with the following modules: 1. Campus Setup 2. Programs and Courses 3. Student Information System 4. HR Management 5. Hostel Management 6. Attendance Management 7. Timetable Management In the Campus Setup module, the details of institution like head of the Institution, heads of various departments are entered. This is onetime entry. In the Programs and Courses module, subject allocation, faculty and student mapping and course				

code allocation is done. In Student Information System module, all details of the students namely father's name, mobile number, email ID, address for communication and the like are collected and entered with a help of predefined template from the class advisors. In the HR Management module, the details of all the employees are uploaded on a trial basis. Possibilities of adding employees, removing turned out employees are checked. In Hostel Management Module, the names of students making use of hostel rooms, room allocation, bed allocation are done. Besides, hostel attendance for each of the hosteller is done on a daily basis. In Attendance Management module, classwise student attendance for each session is marked by the concerned course teacher for all programs. Provision for absent, leave, on duty are available to mark attendance for students. In Timetable Management module, hourwise sessions are added by the course teacher and student attendance is marked after the completion of a particular session.

## Part B

### CRITERION I – CURRICULAR ASPECTS

#### 1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

This college is affiliated and functioning under the aegis of Tamil Nadu Physical Education and Sports University, Chennai. This University is unique and the first of its kind in India exclusively for Physical Education and Sports. This college is offering B.P.Ed ,M.P.Ed and M.Phil programmes in addition to Ph.D full time and part-time. This college concentrates on academic programmes and reach activities .For B.P.Ed and M.P.Ed programme this college is following the curriculum suggested by Tamil Nadu Physical Education and Sports University and originally it was formulated by National Council for Teacher Education, New Delhi. The curriculum is Choice Based Credit System and this college has been following the regulations and syllabus from 2015- 2016 onwards as per the direction of said University. Being two years programme, the syllabus is framed for four semesters. The syllabus consists of part I- Theory, Part II - Practicum, Part III - Internship and Part IV - Co curricular and ability enhancement compulsory s course. Theory syllabus includes core subjects, Discipline specific Elective and Generic Elective courses. 1. Internship cover internship in school, Fitness centers, Gym, Sports clubs, Yoga centers etc. Co- Curricular course cover, development of communication Skill, Soft Skill, Community engagements etc. Physical Education and Sports are practically oriented and hence 60% of syllabus is related to practical and 40% of syllabus is associated with theory subjects. 2. Salient features of curriculum are elicited below. a). This college adopts a participatory

curriculum. b) The curriculum cover the curriculum framework suggested by university Grant Commission also. C) Curriculum revisions are made for PG/UG programmes periodically as per the current requirement. D) All the recommendations of Board of Studies regarding curriculum scrutinized and submitted to academic council for approved by the said University and which are implemented by the college) The curriculum of all the programmes are implemented with meticulous planning and commitment. F) The curriculum satisfies our need of the school, college and society. g) Curriculum is socially relevant and useful for their placement and also to serve best to the society) IQAC ensures quality enhancement in transacting the curriculum by providing valuable inputs.

#### 1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Nil	P.G.Diploma in Fitness and Wellness Management	05/09/2018	180	Employability and Entrepreneurship	Fitness Instructor

### 1.2 – Academic Flexibility

#### 1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
BPEd	Physical Education	18/06/2018
MPed	Physical Education	18/06/2018
<a href="#">View File</a>		

#### 1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BPEd	Physical Education	18/06/2018
BPEd	Physical Education	18/06/2018
MPed	Physical Education	18/06/2018
MPed	Physical Education	18/06/2018

#### 1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	22

### 1.3 – Curriculum Enrichment

#### 1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
P.G.Diploma in Yoga	05/09/2018	20
P.G.Diploma in Fitness and Wellness Management	05/09/2018	2
<a href="#">View File</a>		

#### 1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BPEd	Physical Education	36
BPEd	Physical Education	49
MPed	Physical Education	8
MPed	Physical Education	12
<a href="#">View File</a>		

#### 1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?  
(maximum 500 words)

Feedback Obtained
<p>The college collected feedback on curriculum aspects from different stakeholders such as students, alumni, teachers, parents and employers. Feedback collected from stakeholders are analyzed and based on the outcomes, modifications are made pertaining to various aspects such as teaching-learning process, teaching internship and assessment. Feedback is vital as it aids to gauge the effectiveness of the Institution as a whole. Feedback is collected from students. In this, the teachers who do not teach a particular class are deputed to take the feedback from those students by circulating the feedback forms. The forms are collected and studied by the IQAC and based on the results, appropriate changes are worked out in order to facilitate a better environment for learning. In addition to this, suggestions are welcomed from the students in person and through dropping their suggestions and grievances in the boxes provided in the Institution. Analysis is done by the related committees and bodies of the Institution. Feedback is invited from faculty on aspects related to curricular aspects through survey forms and by orally. Every decision to be taken by the institution is done with the full participation of the faculty members. The maxim of participative management takes priority in this college. Feedback is received from employers of the educational institutions through feedback forms. From the feedback received, the analysis is carried out on the changes to be made in curriculum, teaching and evaluation. Yearly meetings are held with the Heads of various teaching practice schools to obtain the feedback on the performance of our student teachers who undertook teaching internship in these schools. Apart from giving their open feedback, suggestions are also offered by the School Principals and based on the feedback given, modifications are incorporated. The Student Union is ever present to represent the student body and more so that the suggestions and feedback given by the heads of the practice teaching schools are made known to the students also. Meetings are held with the parents to discuss the progress of the students and the functioning of the institution. Suggestions are welcomed from parents too on curricular aspects through survey and feedback forms. The Alumni Association also provides its support and expertise opinion. They render their feedback on curricular aspects through feedback forms. The IQAC examined the overall development of the institution through its periodical meetings</p>



## CRITERION II – TEACHING- LEARNING AND EVALUATION

### 2.1 – Student Enrolment and Profile

#### 2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BPEd	Physical Education	100	48	36
MPed	Physical Education	40	16	8
MPhil	Physical Education	10	1	1

[View File](#)

### 2.2 – Catering to Student Diversity

#### 2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	36	8	10	10	10

### 2.3 – Teaching - Learning Process

#### 2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
10	10	54	3	1	0

[View File of ICT Tools and resources](#)

No file uploaded.

#### 2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The college rehearses a process for coaching called the guide ward framework, where a tutor is given to each ward to take care of his teacher trainees and mental prosperity and furthermore tutor class participation and execution at ordinary stretches. A similar framework has now been rebuilt and renamed the Mentor System. Under the mentor framework, full time educators of the college have been locked in as mentor of each program. Understudies of each program in the college are gathered in to 25 (25) having full time educators as their mentor. Toward the start of the scholastic meeting, the class wise names of the tutors are shown on the college site. The mentors are liable for teacher trainees advancement and mental prosperity of their mentees. They are additionally depended with the assignment of observing class participation and trainees advancement. They additionally give essential mental advising to the individuals who need it and allude them for additional expert directing, whenever required. The mentors keep up with biographic subtleties of each individual mentee including instructive foundation and financial status. They likewise keep up with record of their group participation, class execution and scholastic advancement. The coaches utilize both formal and casual method for tutoring. Aside from its conventional part, the guide framework exits as a steadfast casual instrument to support individual and social obligation of understudies.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
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113

10

1:11

**2.4 – Teacher Profile and Quality****2.4.1 – Number of full time teachers appointed during the year**

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
10	10	0	0	3

**2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )**

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2018	Nil	Nil	Nil
<a href="#">View File</a>			

**2.5 – Evaluation Process and Reforms****2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year**

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BPEd	Dr SACPEUPE	Semester	30/04/2019	10/06/2019
MPEd	Dr SACPEPPE	Semester	30/04/2019	10/06/2019
MPhil	Dr SACPEMPE	Semester	30/04/2020	05/08/2019
<a href="#">View File</a>				

**2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)**

Institution Each programme of the institutions carefully implemented curriculum, which was created by the board of studies and academic council, undergoes constant internal examination on a semester-by-semester basis. Two continuous assessment (CIA) exams as well as pre-semester exams are held in accordance with college policy. Internal exams are only worth 25 marks, but external exams are worth 75 marks. In each course, a students performance is assessed in terms of a percentage of marks with the option of converting to a grade point. Each courses evaluation will be completed by the concerned course instructor through a continuous internal assessment (CIA), semester exams, and consolidation at the end of the semester. In addition to the component of ongoing evaluation, the final test, which will be written, A three-hour interior examination would also be included in the review. Internal assessment tests are scheduled by the examination controller, and students must be present to take them according to the schedule. Where appropriate, a final practical exam and ongoing internal assessment will also be used to evaluate practical work. For a pass, each course must have at least 50 marks. A student must receive at least a 50 on the final exam of the semester (internal and external combined but with a minimum of in external). The examiner randomly examines the scripts to look for abnormalities in order to bring about consistency in the course teachers appraisal of the scripts. For long More assignments and assessments are offered to students as practise. The pupils are told about their errors and given advice on how to perform better in the subsequent exam. Everyone in the class is encouraged to present seminars. Internal and external

evaluation will take place for practicum and internship courses during the semester examination, and internal evaluation will take place for ability and skill enhancement courses. In this regard, the faculty will carefully assess each skill the student demonstrates on a daily basis, taking into account regularity, process, outcomes, viva, and promptness in submitting records. The marks earned are then documented against each practicum in the students record. Assessment theses/projects: During the internal review of projects completed for posts student graduates. The viva voce test would be conducted with participation from the institutions head, a guide, and senior professors.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The institution prepares a calendar as per the prescribed schedule of Tamil nadu Physical Education University for implementing curricular, extra-curricular and co-curricular activities. The calendar committee supervised by the Principal prepares the academic calendar, is a clear evident that it serves as an effective planner for all academic and non-academic activities. In academic calendar all the details such as reopening date, working days, festival holidays, national public holidays, local holidays, the tentative date of commencement of internal tests, model examination and the last working day for each semester are mentioned. A copy of it is issued to all the students, teaching and non-teaching staff members. Internal assessments tests are conducted after completion of each two units. During that time, continuous four days of a week is utilized for examination. The morning and evening practical classes are being cancelled for all courses. Invigilation duty is assigned by the staff members for conducting the tests smoothly. The other activities like fresher's day, welcome track and field meet, intercollegiate tournament participation and organization, intramural, leadership training camp, intensive and internship teaching practice programme, project track and field meet on non-standard track and combined events, organization of zonal, district school level sports and games and track and field events, NSS regular and special programmes, college day celebration, convocation and other extra-curricular activities are organized after or before conducting the internal tests. Apart from these regular routines the student volunteers are send to schools based on their request to mark the track and various play fields and courts. Model examination for each subject is conducted 5 days before the last working day. The institution runs all the activities as per the academic calendar which helps the teachers and students to implement both the academic and non - academic activities regularly and fruitfully without any delay or flaw.

## 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://www.drsacpe.com/pos-and-cos/>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
DrSACPEUPE	BPed	Physical Education	49	49	100
DrSACPEPPE	MPed	Physical Education	12	12	100
DrSACPEMPE	MPhil	Physical	7	7	100

Education

[View File](#)

## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://www.drscacpe.com/wp-content/uploads/2023/02/Academic-Year-2018-19.pdf>

## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nil	0	Nil	0	0

[View File](#)

### 3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
National Seminar on "Physical Education in Educational Institutions: "Modern Trends and Challenges"	Physical Education	06/04/2018

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Young Social Science Researcher Award	Dr.J.Viswanathan	Banaras Hindu University,Varanasi,Uttar Pradesh	16/01/2019	National

[View File](#)

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
Nil	Nil	Nil	Nil	Nil	Nil

[View File](#)

### 3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Nil	0

### 3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Physical Education	0	0
National	Physical Education	1	0
<a href="#">View File</a>			

### 3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Physical Education	10
<a href="#">View File</a>	

### 3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Nil	Nil	Nil	Nil	0	Nil	0
<a href="#">View File</a>						

### 3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Nil	Nil	Nil	Nil	0	0	Nil
<a href="#">View File</a>						

### 3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	0	2	0	0
Resource persons	0	2	0	0
<a href="#">View File</a>				

## 3.4 – Extension Activities

### 3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
International Yoga Day	NSS	12	131
Drug Abuse Day	NSS	12	134

Inter National Youth Day	NSS	12	138
National Voter's Day	NSS	12	134
Martyr's Day	NSS	12	134
Temples cleaning	NSS	12	100
Road Laying	NSS	12	100
Tree Plantation	NSS	12	100
First Aid Programme	NSS	12	168
Cultural Programmes	NSS	12	49

[View File](#)

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Nil	Nil	Nil	0

[View File](#)

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Yoga Demonstration	Nil	Yoga Asanas Demonstration for NCC students of Aditanar College of Arts and Science, Tiruchendur	2	125
Officiating	Vikasa International School, Sawyerpuram	State Level Swimming Competition	2	10
Officiating	Dr.SACPE	Tiruchendur Zone Inter school games Sports competitions	12	198
Officiating	Dr.SACPE	Tiruchendur Zone Inter school Kabaddi Competitions	1	12
Officiating	Dr.SACPE	Anna University Zone 18 Inter-collegiate	2	5

		Table Tennis tournament		
Track Marking	Dr.SACPE	Track Marking at L.K. Higher Secondary School, Kayalpatnam	2	10
Officiating	Dr.SACPE	Tamilnadu Cricket Association under 19 Inter District matches	3	6
Officiating	Dr.SACPE	Thoothukudi Educational District Tournaments	12	80
Officiating	Dr.SACPE	Anna University Zone-18 Inter-Collegiate Handball Tournament	1	10
Extention Activities	Arul Tharum Muthuraman Koil, Kulasekar apatnam	Count the Temple Hundial at Arul Tharum Muthuraman Koil, Kulasekar apatnam	1	100
<a href="#">View File</a>				

### 3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Nil	Nil	Nil	0
<a href="#">View File</a>			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Nil	Nil	Nil	Nil	Nil	Nil
<a href="#">View File</a>					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers
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			participated under MoUs
Nil	Nil	Nil	0
<a href="#">View File</a>			

## CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
5	1167271

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Laboratories	Newly Added
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
Others	Newly Added
Class rooms	Newly Added
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
<a href="#">View File</a>	

### 4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
Rover	Partially	4.5	2007

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	2716	907431	71	69957	2787	977388
Reference Books	683	922609	15	25521	698	948130
Journals	13	214700	7	184847	20	399547
Library Automation	1	0	0	0	1	0
<a href="#">View File</a>						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Nil	Nil	Nil	Nil
<a href="#">View File</a>			



### 4.3 – IT Infrastructure

#### 4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	54	1	1	0	1	1	1	100	0
Added	0	0	0	0	0	0	0	0	0
Total	54	1	1	0	1	1	1	100	0

#### 4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

100 MBPS/ GBPS

#### 4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
BSNL - Leaseline 100 MBPS unlimited	<a href="#">unlimited</a>

### 4.4 – Maintenance of Campus Infrastructure

#### 4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
10956790	39061169.5	2113000	2119968

#### 4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Procedure and Policy Details: College has established systems and procedures for maintaining and utilizing physical, academic and support facilities. College has regular maintenance and periodic replenishment of essential facilities. College policy is to have maximum utilization of the facilities for effective college functioning. Systems and procedures: The college has maintenance committee headed by the principal who in turn monitors the work of the teaching staff, and supportive staff at the next level. All are accountable to the principal and functions as the coordinator who efficiently organizes the workforce, maintaining duty files, containing details about their individual responsibilities, timings etc. The maintenance committee conducts periodic checks to ensure the efficiency and working condition of the infrastructure. Budget provisions are made for new facilities, repairs and maintenance etc. Institutional budget by college office is made available every year. Stakeholders' suggestions are also considered. Office interprets and analyses the requirement on the basis of necessity, urgency, available funds etc. Depending on availability of funds, requirements are fulfilled by maintenance committee under the guidance of Principal. The faculty of the college takes a periodical review of repairs and maintenance requirements of the concerned areas. Adequate staff are employed to meticulously maintain hygiene, cleanliness and infrastructure on the campus so as to provide a congenial learning environment. The physical facilities i.e. classrooms, staffroom, seminar hall, fitness centre, conference hall, indoor, library, laboratories, sports equipment rooms, rest rooms, parking facility, indoor and outdoor sports

complexes etc. are cleaned and maintained regularly by assigned supportive staff under the supervision of office superintendent. The green cover of the campus is well maintained by full time gardeners. Housekeeping services are regularly executed and monitored. Periodic reporting on requirements of repairs and maintenance are submitted by the teaching and non - teaching staff to the administrative office. The requirements are collectively processed immediately and also during the semester and summer vacations so as to keep things ready for the next semester. Maximum working condition of all properties and equipments on the campus is ensured through annual maintenance contracts (AMC).

The AMC purview includes maintenance of air conditioners, laboratory equipments, water purifiers etc. Regular Maintenance of civil, electrical, plumbing and carpentry works such as masonry and plaster works, painting, servicing the furnitures, pest control of library books and records are adequately monitored and maintained by the maintenance section. Staff in charge of laboratories maintains all the documents and registers for the available equipments. Laboratory rules and regulations are prepared and displayed for students. Proper inspection is done and verification of stock takes place at the end of every year. Maintenance sections of the college maintain the college computers, accessories and IT facilities

<https://www.drscapce.com/wp-content/uploads/2023/02/4.4.2-Procedure-and-Policy-Details-for-Infrastructure-2018-19.pdf>

## CRITERION V – STUDENT SUPPORT AND PROGRESSION

### 5.1 – Student Support

#### 5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Financial Support from institution	20	99750
Financial Support from Other Sources			
a) National	Government	12	242500
b) International	Nil	0	0

[View File](#)

#### 5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Personal Counselling	18/06/2018	45	Dr .SACPE
Yoga and Meditation	19/01/2019	106	Dr .SACPE

[View File](#)

#### 5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed

2018	TRB (UG) examinations	51	51	1	1
2019	Tamil Nadu Uniformed Services Recruitment	51	51	1	1
<a href="#">View File</a>					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

## 5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
3	43	18	15	60	51
<a href="#">View File</a>					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2018	19	B.P.Ed	Physical Education	Dr.SACPE	M.P.Ed
2018	7	M.P.Ed	Physical Education	Dr.SACPE	M.Phil
<a href="#">View File</a>					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Any Other	1
Any Other	1
<a href="#">View File</a>	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Daily Thanthi Premier League - Cricket	State level	64
Anna University Zone 18 Table Tennis	State level	52
Tamil Nadu Cricket Association Inter District Cricket (Under	inter-collegiate level	336

19)		
First Project Meet	Institution level	113
Tuticorin Educational District Games	Institution level	80
Sivanthi Cup Invitation Cricket Tournament	Institution level	128
Sivanthi Sports Quiz	Inter-collegiate level	64
Sivanthi Mini Marathon	Inter-collegiate level	140
Leadership Camp Cultural Programme	Institution level	49
Second project track and field meet	Institution level	106
<a href="#">View File</a>		

### 5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	Form-III- Participation	National	1	Nil	20170401001	V.ABILA
2019	Form-III- Participation	National	1	Nil	20170401009	Y.JASMIN KILDA
2019	Form-III- Participation	National	1	Nil	20170401004	A.ANNA PHILO LILY
2019	Form-III- Participation	National	1	Nil	20170401011	P.JOSEPHINE
2019	Form-III- Participation	National	1	Nil	20170401017	M.PREMA
2019	Form-III- Participation	National	1	Nil	20180401031	R.VASANTHI
2019	Form-III- Participation	National	1	Nil	20180402005	S.MATHAN KUMAR
2019	Form-III- Participation	National	1	Nil	20180402007	A.VETHAMUTHU MARADONA
2019	Form-III- Participation	National	1	Nil	20170401035	A.MARIMUTHU
2019	FormIII-	National	1	Nil	20170401	M.MUTHUK

[View File](#)

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The Students Council of the College is constituted with the following office bearers. President, Vice president, Secretary and Joint Secretary. The office bearers are selected through open election process. A faculty member of the college is assigned the responsibility of the advisor of Students Council. • Teachers Day was celebrated on 05.09.2018 at the college Dr. S. Bevinson Perinbaraj, Principal, Dr.Sivanthi Aditanar College of Physical Education was the chief guest and also delivered the Teachers' day address. Dr. R.Thanalakshmi, Associate Professor, proposed vote of thanks. • International Women's day was celebrated. Dr. A.Maria Secily, Principal, Dr.Sivanthi Aditanar Teacher Training Institute was the chief guest and also delivered the Teachers' day address. Dr. R.Thanalakshmi, Associate Professor, proposed vote of thanks. Representation of students on academic administrative bodies/committees of the institution: The student representatives play major roles in organizing various academic oriented activities, including guest lectures, seminars, conventions, quiz programmes, etc. This exposure, through extension activities, helps the students in enhancing their organizational skills, leadership qualities and other traits to strengthen their personality. The institution have student representatives in the following academic and administrative committees of the college: Board of studies, Grievance Redressal Cell, Library Committee, Students Literary Association, Internal Quality Assurance Cell, Anti-Ragging Committee, Intramural Committee and Placement Committee

#### 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

0

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

Alumni Association meeting of 2000-2002 M.P.Ed batch was held in the college on 06.05.2018. Alumni Association meeting of 1997-1999 M.P.Ed batch was held in the college on 19.05.2018. Alumni Association meeting of 1999-2001 M.P.Ed batch was held in the college on 20.05.2018. International Drug Abuse Day was organized by our college on 27-06-2018. In the Inaugural function Dr.J.Rajasingh Rogland, Director of Physical Education, Nazareth Margoschis Cllege, Pillyanmani, Nazareth, ( Alumnus) was the chief guest and delivered a special talk on " Ill Effects of Drugs, Smoking Alcohol". First Project Track and Field Meet was organized by B.P.Ed II year and inaugurated by Mr.A.Muthuselvam, Physical Education Teacher, Kanchi Sri Sankara Academy Matric Hr. Sec.School, Tiruchendur ( Alumnus) was the Chief Guest and shared his experiences .

### CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

#### 6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The institution affiliated to the Tamilnadu Physical Education and Sports University, Chennai. The primary vision of the college is to provide quality Higher Education to the rural students. The Institution accepts and works through decentralizing and participative management. The achievement of an Institution is the aftereffect of coordinated endeavors of all who pursue up keeping the vision of the Institution. Beginning the Management Committee, to the Principal, Faculty and students, every one of the stakeholders have a task to carry out in the structure of the Institution. The Institution centres around decentralization by stretching out equivalent freedom to all those who are working in the Institution. The Institution has an in - built mechanism for appointing authority and giving operational autonomy to all functionaries who run after decentralized administration framework. The Principal is the administrative and academic head of the Institution, but he works in liaison with various Committees comprising Faculty members and representations from the Alumni, Schools, institutions, Universities, Government, Private agencies and industries. The College Committee is accommodative and encourages all the stakeholders in the decision making of the Institution. The Governing Body finalizes all the outcome and decisions taken in the Academic Council which in turn has the power to modify the decisions taken in the Board of studies Meeting pertaining to the Academic Affairs and functioning of the Institution.

1. Every Faculty has an impact in the outlining of educational plan and scholarly acts of the Institution. Decision making is not monopolized but the collective efforts of all the Faculty members before the same is presented in the Board of studies, then Academic Council and finally the Governing Body. The non-teaching staff also lend in their contribution in the administrative front.

2. The college prepares the financial budget at the beginning of every year. The budget is painstakingly prepared by the office under the guidance and supervision of the Principal. The Faculty takes stock of the plans for the coming year and submits their financial requirements to the Principal. The finalized budget is presented before the Finance Committee comprising of the secretary, Principal, Senior Faculty and Chairman of Governing Body. The approved budget is presented before the College Governing Body. The College works with the aim of contributing to academic excellence through quality education and administering additional input to the students. The College plans for each academic event through regular Faculty meetings and student council members also represent the student body in various committees.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

## 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Library, ICT and Physical Infrastructure / Instrumentation	Our library is equipped with well stocked and periodically replenished with books, journals, magazines and e books. The issue status of books, searching for data is possible through different searching criteria. The library has an open access system. The library has an exhaustive collection of books with additions every year. Reprography facility is available in the library. Classrooms are upgraded

with an LCD projector and Screen facilitating curricular transactions. All the laboratories have facilities for practical work and stock registers are regularly updated. The computers with internet facility are utilized effectively towards enhancement of learning. The College has a computer lab, where the staff and the students can have an access towards internet for their academic purpose. The College also has an ICT Lab where the students can have better learning experience, and the College also has geared towards the development of the infrastructure in terms of indoor stadium, classrooms, and well equipped laboratories for various departments.

Library, ICT and Physical Infrastructure / Instrumentation

Our library is equipped with well stocked and periodically replenished with books, journals, magazines and e books. The issue status of books, searching for data is possible through different searching criteria. The library has an open access system. The library has an exhaustive collection of books with additions every year. Reprography facility is available in the library. Classrooms are upgraded with an LCD projector and Screen facilitating curricular transactions. All the laboratories have facilities for practical work and stock registers are regularly updated. The computers with internet facility are utilized effectively towards enhancement of learning. The College has a computer lab, where the staff and the students can have an access towards internet for their academic purpose. The College also has an ICT Lab where the students can have better learning experience, and the College also has geared towards the development of the infrastructure in terms of indoor stadium, classrooms, and well equipped laboratories for various departments.

Curriculum Development

The College maintains Quality education by adopting the guidelines of the University Grants Commission (UGC) National Council for Teacher Education (NCTE), National Assessment and Accreditation Council (NAAC) Tamil Nadu Physical Education and Sports University (TNPESU) and other related statutory bodies. The Curriculum revised by Tamilandu Physical Education

and Sports University, Chennai. The university make the necessary changes and the Revised Curriculum and courses is placed in the Board of Studies.

Hence, for the Curriculum to be designed or modified, a multi-stage scrutiny is adopted. After scrutiny it is placed in the Academic council and finally before the Governing Body. Representatives from the University, Educationists, UGC nominee, University representative and state Government nominee comprise the Academic Council and Governing Body, apart from Faculty members.

Teaching and Learning

The college makes provision for ensuring that all the outcomes expected of teachers are realized by using a wide variety of instructional approaches and closely supervised teaching internship. Regular Faculty meetings enable Faculty to share their teaching experiences and streamline the academic proceedings. Remedial Coaching, Preparation of Question Bank for all the courses ensure maximum performance of students. Technology incorporated in the classrooms using LCD makes curricular transaction more interactive

Examination and Evaluation

The institution follows both summative and formative assessments to evaluate the students' progress throughout the year. The evaluation for UG and PG involves projects, seminars, assignments and periodic term and class tests are in the ratio of 25:75 mark scheme and the evaluation ratio for M.Phil is 40:60. Model exams are conducted before the semester exams to ensure the students are aware of the testing patterns before giving their exams. The exams are duly evaluated.

Research and Development

Students are encouraged to take up projects during the Masters Degree program to get oriented in their knowledge towards research. This initiative is taken in recognition of a need to develop research culture amongst the students and hence an effort is made to expose the students to research which might not be new to the discipline though it may be new to them. The faculty members of each department are involved in the selection of research scholars. The students are encouraged and motivated



to publish papers and articles in the College published journal Indian Journal for Research in Physical Education and Sports Sciences (IJRPES) and also in other UGC approved journals. The Research Coordinator monitors and executes the entire process of the Ph.D program

Human Resource Management

Our College has well laid rules and regulations approved by the Management process, which is being followed systematically. The staff/faculty members are recruited by following the proper selection procedure as per UGC/NCTE through advertisements. Some teaching staffs are employed as part time through outsourcing and the salaries are fixed based on their workload and specialisation. Self appraisal has been collected from the staff once in six months to assess the performance. This College has the feedback system to evaluate the staff performance. Facilities like quarters, college bus, Employees' Provident Fund (EPF) and Employees' State Insurance (ESI) are available for the staff members. The staff members with 25 years of service are felicitated with a gold coin. Faculty members are honoured with a gold coin as a token of encouragement for completing their Ph.D. degree. Staff members are given incentive during the college day celebration for producing more university rank holders. Faculty members are permitted to attend the seminars with 'On Duty' leave

Admission of Students

The Aditanar Educational Institution (AEI) organized an admission promotional campaign for promoting the admission in the colleges functioning under AEI in which 12 faculty of our institution visited 38 colleges of southern districts from 14.02.2019 to 15.02.2019 and 26.02.2019 to 27.02.2019 and campaigned featuring current student achievements of the colleges. The admission is also promoted through the prospectus and the advertisements in social media. The candidate's applications are scrutinized based on the norms laid down by the university. For certain courses physical tests and written tests are conducted for the selection of the students. Entrance examinations are conducted at PG level

for M.Phil and Ph.D programs followed by the personal interview. The information cell clarifies the queries of the applicants and the stakeholders. Fifty percentages of seats are filled on merit as per the government's reservation policy and the remaining are filled by the management.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
<p>Planning and Development</p>	<p>The college maintains a website and updates it regularly. The details regarding admission, faculties, academic activities, various institutional working committees, infrastructure facilities, IQAC activities, AQARs and photographs are available in the website. Enterprise Resource Planning (ERP) system operates in the college with seven modules. These modules contain details regarding programmes, courses, faculty, student, hostel, campus, attendance and time table.</p>
<p>Administration</p>	<p>The academic activities are planned and executed by the head of the institution through staff council meetings and the minutes of the meeting are informed to the management through mail. The Principals' meeting headed by the Manager is held at the AEI office every week. The resolutions taken at the meeting are conveyed to the Chairman of the institution. The office is fully computerized to keep records of all activities. The academic and non-academic activities of the college are reported to the AEI office daily through mail. The communication of the college with the management, university and other institutions is done through electronic means.</p>
<p>Finance and Accounts</p>	<p>The college is run purely by the fund contributed by the management. Every year the management organizes budget meeting and adequate funds are allotted as per the requirements and the details are transferred to the concerned institution through mail. The college accounts are maintained using the Tally software. Settlement of bills, credit of staff' salary and student scholarship are done through online. The accounts are verified by the chief accountant of AEI office through online regularly. External auditing of finance</p>

	and accounts is done periodically by the Chartered Accountant. The hostel accounts are updated in the computer by the hostel clerk and are verified by the deputy warden and the warden regularly.
Student Admission and Support	Admission is promoted through advertisements and college website. Student admission details are computerized. The details of the students are uploaded in ERP.
Examination	Examinations schedule, publishing the External examination marks and semester examinations results published by the university.

### 6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2018	Nil	Nil	Nil	0
<a href="#">View File</a>				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2018	Administrative training programme on ERP	Administrative training programme on ERP	22/10/2018	22/10/2018	5	4
2019	Administrative training programme on ERP	Administrative training programme on ERP	25/01/2019	25/01/2019	12	4
<a href="#">View File</a>						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
wo week	1	16/01/2019	28/01/2019	13

Capacity  
Building  
Programme

[View File](#)

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
3	3	3	3

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
<p>First Aid services available in the Dr. Sivanthi Aditanar College of Physical Education campus Employment State Insurance(ESIC) is available for all the employees Fitness centre facility is available in the college for the utility of employees. In Aditanar Educational Institution preference is given to the staff children for admission Accommodation is available for staff at affordable cost</p>	<p>First Aid services available in the Dr. Sivanthi Aditanar College of Physical Education campus Employment State Insurance(ESIC) is available for all the employees Fitness centre facility is available in the college for the utility of employees. In Aditanar Educational Institution preference is given to the staff children for admission Accommodation is available for staff at affordable cost</p>	<p>First Aid services available in the Dr. Sivanthi Aditanar College of Physical Education campus Fitness centre facility is available in the college for the utility of students</p>

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Since our college is a self-financing institution, management contribution and the fee collected from the students constitute the overall fund of the college. All the accounts of the institution are computerized. Auditing is an important part of the functioning of Dr. Sivanthi Aditanar College of Physical Education Financial Management. During the 2018-2019 all the expenses made by the institution and by its different units were audited by the wings of internal audit system. The Institution has established a mechanism for conducting internal and external audits on the financial transactions every year to ensure financial compliance. Internal audit is conducted regularly by the internal financial committee of the institution. The committee thoroughly verifies the income and expenditure details and the compliance report of internal audit are submitted to the management of the compliance report of internal audit are submitted to the management of the institution through principal. External audit is conducted once in every year by an external agency Krishnan Retna and Associate, Nagercoil. The mechanisms used to monitor effective and efficient use of financial resources are as below: Before the commencement of every financial year, principal submits a proposal on budget allocation, by considering the recommendations made by the Governing Body to the management. College budget includes recurring expenses such as salary, electricity, internet charges, maintenance cost, stationery, other consumable charges etc., and non-recurring expenses like laboratory equipment purchases, furniture and other development as per the budget allocated by the management. In process of

the internal audit, all vouchers and bills are audited by an internal financial committee on quarterly basis. The expenses will be monitored by the accounts department as per the budget allocated by the management. In process of the internal audit, all vouchers and bills and vouchers. If any discrepancy is found, the same is brought to the notice of the principal. The same process is being followed for the last five years. Further the accounts of the college are audited by chartered accountant regularly as per the government rules. The auditor ensures that all payments are duly authorized after the audit, the report is sent to the management for review. Any queries, in the process of audit would be attended immediately along with the supporting documents within the prescribed time limits. The institution did not come across with any major audit objection during the preceding years. All these mechanisms exhibit the transparency being maintained in financial matters and adherence to financial discipline to avoid misappropriation of funds or properties of the institution at all levels. The audited statement is duly signed by the authorities of the management and chartered accountant.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Nil	0	Nil
<a href="#">View File</a>		

6.4.3 – Total corpus fund generated

0
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## 6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Secretary, Dr. Sivanthi Aditanar College of Physical Education	Yes	Principal, Dr. Sivanthi Aditanar College of Physical Education
Administrative	Yes	Krishnan Retna Associate, Nagercoil	Yes	Chief accountant of AEI

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1.1. Parents Meeting is conducted periodically. Parents express their opinions and suggestions for the development of the institution during the parents meeting. Some of their useful suggestions have been implemented. 2. Skill oriented programmes to improve the skill proficiency of students are introduced. 3. Class teacher level parent meetings have been conducted to review student's performance. Parents are invited for the major functions of the institutions like graduation day and collegeday Celebration.

6.5.3 – Development programmes for support staff (at least three)

1. Physical fitness awareness programme was conducted to inculcate healthy practices in maintaining for benefit of non-teaching staff 2. Free

physiotherapy treatment for provided within the campus through sports medicine lab 3. Recreational game conducted for non-teaching staff.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Curriculum revised: The curriculum of B.P.Ed, M.P.Ed and M.Phil programme were revised through Tamil Nadu Physical Education and Sports University, Chennai. 2. Staff members of published 6 research articles in ISSN Journals and 22 papers presented in seminars and conferences at national and international level seminars / conference / symposia, workshop, etc,. organized by various institutions and universities. 3. Faculty acted as a resource person in two 5 national level seminar / symposia, organized by other institutions.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	International Day of Yoga - Yoga demonstration by the staff to students	21/06/2018	21/06/2018	21/06/2018	70
2018	International Drug Abuse Day	27/07/2018	27/06/2018	27/06/2018	70
2018	72nd Independence Day celebration	15/08/2018	15/08/2018	15/08/2018	185
2018	National Sports Day celebration	29/08/2018	29/08/2018	29/08/2018	135
2018	Opening Silver Jubilee Sports Complex	05/09/2018	05/09/2018	05/09/2018	200
2018	Sivanthi Sports Quiz competition	24/09/2018	24/09/2018	24/09/2018	46
2018	Sivanthi Mini Marathon	24/09/2018	24/09/2018	24/09/2018	210
2018	Tamil Nadu Physical Education and Sports	27/09/2018	27/09/2018	28/09/2018	144

	University Inter Collegiate Volleyball Tournament for Women				
2018	Tamil Nadu Physical Education and Sports University Inter Collegiate Kabaddi	03/10/2018	03/10/2018	05/10/2018	144
2018	15th Annual Leadership Training camp	13/10/2018	13/10/2018	18/10/2018	59
<a href="#">View File</a>					

## CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
International Womens Day	08/03/2019	08/03/2019	46	93

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
The NSS takes the initiative to organize tree plantation programs on the whole campus. Promoting the use of LED to reduce electricity consumption. Avoiding use of plastic. Rain water harvesting Tree saplings were planted and maintained by staff and students.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Nill	No	0

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	Nill	1	29/08/2018	1	National	Promote awareness	140

					Sports Day	of Indian Sports	
2018	1	1	04/10/2018	4	Sivanthi Cup Invitation Intercollegiate Cricket Tournament	Significance of Fitness activities through Sports and games participation	128
2018	1	1	28/09/2018	1	State level Inter Collegiate Sivanthi Mini Marathon Run for College Men Women and Sivanthi Sports Quiz Competition	Promote awareness of sports and games	204
2019	1	1	01/03/2019	1	Free Eye Camp to the Public	General medical and Eye check up	252
2019	1	1	01/03/2019	1	Free Diabetic Check Up to the public	General medical and Diabetic check up	248
2019	1	1	25/02/2019	8	NSS Special Camp at Kayamozhi Village	Service to the people	60
<a href="#">View File</a>							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
College Handbook	19/06/2018	Every student is bound to follow the regulations of the college and maintain strict discipline. Right from the very inception, the college has been maintaining a high standard of discipline. Students should learn to appreciate the



regulations and observe them. Mainly because of high standard of discipline maintained here, our college is regarded as the best institution by all the quarters of the society. It is, therefore, the bounden duty and responsibility of all the students and staff to uphold the name and reputation of the college. Any act which defame the institution is considered to be a misconduct. The parents and guardians are requested to advice their wards in maintaining the reputation of the institution. The Principal shall have power to fine, suspend or even expel a student from the college in the interest of the institution under disciplinary action. The final decision of the Principal will never be revoked under any circumstances. No influence or recommendations will have any effect on the college or hostel authorities in this regard. Use or possession of mobile phones by the students is banned in the campus, as the use or possession within the campus creates several disciplinary problems of varied nature. Hence, the students are not allowed to keep mobile phone in their possession. If found, it will be confiscated and will not be returned. I. Student's Conduct: 1. Every Student shall conduct himself or herself in every respect to cause no disturbance to the work or classes or

to fellow students. 2. Ragging, consuming alcohol and smoking are strictly prohibited in the college, hostel and even outside the campus. 3. No student shall take part in any activity of public movement, communal and religious activities which the college authorities consider undesirable. 4. No collection to organize meeting, tea party, lunch, dinner or any get-together shall be arranged in the college premises or outside without the permission of the Principal. 5. Students during their stay at the college should not exchange greeting cards, photographs, gifts, articles or letters with the students of opposite sex. Gossiping of any kind should be avoided in corridors, sports field, during tour, travel, rehearsal for fine arts etc. Any violation will be seriously dealt with. 6. During the class hours, students are forbidden from going to the canteen or loitering along the corridor or road. Any violation will seriously be viewed. 7. Any unacceptable behavior seen or vulgar expression heard, while in the company of fellow students or others will be viewed seriously

Know your Library

19/06/2018

1. Strict silence is to be observed in the Library. 2. All must handle the books and journals with care preserving them for other readers. 3. Each member is provided with readers tickets for taking books from the library. 4. Loss

		<p>of tickets should be reported to the librarian immediately and a new ticket will be issued soon. 5. If the due date falls on holiday, the next working day will be treated as due date. 6. Borrower who fails to return the books on or before the due date shall pay the overdue charge. 7. Only two renewals are permitted. 8. Any person responsible for damage or loss to any of the library properties must replace the same with new copy or to pay the cost of the books. 9. All the tickets should be handed over to the library while leaving the college.</p>
Value education	19/06/2020	<p>Involvement of students in organizing and participating every Monday assembly meetings, and spiritual retreats facilitate them to inculcate moral, ethical and traditional values. The students are given opportunity to organize cultural programmes and propagate traditional values depicted in our scriptures during the leadership training camp. Students volunteering in conduct of all common activities is one of the important features of the college</p>
Prospectus	19/06/2018	<p>Students are expected to be modest, neat and simple in their mode of dressing. 2. Students are not permitted to bring/ use cell phones inside the college campus. 3. Regular attendance to the college is compulsory. 4. Any student whose conduct is considered to be detrimental to the interest of the college is liable to punishment</p>

which may extend to dismissal from the college.

#### 7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
International Yoga Day	21/06/2018	21/06/2018	131
International Youth Day,	12/08/2018	12/08/2018	138
National Sports Day	28/08/2018	29/08/2018	140
Clean India	07/08/2018	08/08/2018	116
National Voters Day	25/01/2019	25/01/2019	134
Republic Day	26/01/2019	26/01/2019	152

[View File](#)

#### 7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Use of plastic is banned in the college campus 2. Declared as smoke free zone. 3. Planting saplings in our college campus. 4. Maintaining medicinal plants for healthy environment. 5. Installation of rain water harvesting system. 6. One Water Purifier plant in the campus to meet the needs of the staff and students

### 7.2 – Best Practices

#### 7.2.1 – Describe at least two institutional best practices

**Best Practices - I Blood Donation** Blood played vital role in the life of human being and Blood Donation save lives of many persons. The saying is that Donate Blood and Lives. Donation of blood for patients and those who met with accident is very important. An orientation programme is conducted during beginning of academic year to create awareness and motivate NSS and other students to donate blood. Our college is having the details of blood group of NSS and other students. Most of the NSS and other students voluntarily expressed their willingness to donate blood to save the life of others. The Block Medical Office and Block Health Inspector are associated with our blood donation programme throughout the year. With the help of them we are able to have blood donation programme systematically. Their involvement is highly useful to avoid malpractice in donating and using blood. The NSS programme officer of our college has coordinated the blood donation programme throughout the year successfully. The following students donated blood. S. No Name Program 1. Ajith King. R B.P.Ed 2. Guhan.S B.P.Ed 3. Natarajan.P B.P.Ed 4. Ponesakki. S B.P.Ed 5. Sivanmoorthy.V B.P.Ed 6. Appallo. S M.P.Ed 7. Benson. A M.P.Ed 8. Joel Athisayaraj. K M.P.Ed 9. Mathenkumar. S M.P.Ed 10. Umapathi. G M.P.Ed 11. Amith. K M.P.Ed 12. Arul Prabhakaran M.P.Ed 13. Balamurugan M.P.Ed 14. Elbin Paul M.P.Ed 15. Ganeshkumar. M M.P.Ed 16. Sarath M.P.Ed 17. Sudalai Suresh. S M.P.Ed 18. Umaiyorubagan M.P.Ed After donation of blood we served fresh fruit juice to our students. They are proud and very happy for donating blood for the needy.

**Best Practices -II Creating Awareness on environmental among Society** Environment place a vital role for the life of human being. Knowledge on environment is essential for each individual. Environmental condition decide the life style of all human being. Creating ideal environment is the most responsibility of each individual. By realizing the importance of environmental education, our college has organized two awareness programme with the same

concept of "Creating Awareness on Environmental Education Among Society", Separately for Rural and urban area. It is a known fact that environmental condition differ widely between rural and urban areas. The expert on environmental education from pollution control Board, Thoothukudi served as resource person. The first programme was organized on 5/10/2018 for urban area. Three hundred men and women candidates living at Tiruchendur town are the participants. In the same way second programme was organized on 18/02/2019 for rural area. Two hundred and fifty men and women candidates living in rural areas around Tiruchendur are the participants. The programme was conducted in regional languages Tamil for the benefit of participants. LCD presentation is followed for better understanding of participants. During the awareness programme importance of environmental studies prohibition of plastic bag and cover, plastic recycling, pollution free, ecosystem, sources, natural hazards etc. are covered. All the participants appreciated the programme and viewed that it is an opportunity for them to learn more about the environment and its significance to lead a healthy and happy life.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://www.drsacpe.com/wp-content/uploads/2023/02/Best-Practices-2018-19-2.pdf>

### 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Institutional Distinctiveness provides the details of performance of institution in one area distinctive to its Mission. The mission of our college is Hard work, Physical Strength and Mental Development. In order to achieve the mission the Apparna Matric School, Murugesapuram, Paramankurichi, Tamil Nadu-628213 is adopted by our College. The School is located in rural area. We have taken initiative to develop physical fitness and sports performance among the school children. Our, faculty members are giving motivational awareness of Physical fitness. Different methods are followed to develop physical fitness. Exercises and training are given to school children to improve their physical fitness components such as Speed, Strength, Endurance etc. School children are divided into different groups based on their age and gender. Physical fitness training is given to them in the school for different groups on rotation basis. The Physical fitness training load for all the students are not same and it differ based on age and gender. Physical fitness components like Speed, Strength and Endurance are tested by conducting 100 meters run, 1RM test and Cooper tests are conducted before and after training to ascertain the improvement in physical fitness. We are able to identify improvement in physical fitness components among boys and girls. Hence these school children are healthy to lead a happy life and also to serve best to the Society.

Provide the weblink of the institution

<https://www.drsacpe.com/wp-content/uploads/2023/02/7.3-%E2%80%93-Institutional-Distinctiveness-2018-2019.pdf>

### 8.Future Plans of Actions for Next Academic Year

Proposed to encourage the faculty members to participate in the seminars, workshops, conferences and symposia etc at National and International level • Proposed to encourage the administrative and technical staff to take part in the skill development programmes. • Working models are to be prepared for all the games of specialization and the faculty should utilize them for the purpose of explaining various strategies and tactics to the students. • Teaching staff and students should prepare the innovative teaching aids and training gadgets which would be useful for an effective teaching, learning and coaching • Proposed to

initiate quality research through the research center. • Proposed to conduct State, national and international level conferences, seminars, workshops and symposia etc • Proposed to acquire research funds from various funding agencies, industry and other organizations. • Proposed to increase the publication of books with ISBN number. • Proposed to conduct research activities through M.Phil., and Ph.D.Programme • Proposed to encourage the staff to apply for minor and major research projects of University Grants Commission (UGC). • Proposed to conduct summer coaching camp for the school students. • Proposed to develop library portal for the e-contents for elearning of physical education. • Proposed to increase the library collections and conduct internal audit for library • Proposed to conduct special coaching classes for preparing the students to appear in the competitive examinations • Proposed to conduct orientation classes to the students by inviting eminent people, to face the campus interviews • Proposed to conduct soft skill coaching to the students • Proposed to conduct campus interviews through placement cell • Special Coaching classes are to be arranged for the low scoring students • Proposed to conduct guest lectures by eminent personalities for the students at regular intervals • Proposed to organize National Sports Day • Proposed to encourage the students to participate in tournaments/competitions • Proposed to organize Tamilnadu Physical Education and Sports University Inter-collegiate tournaments • Proposed to conduct various literary competitions within the campus to participate in the literary competitions organized by various institutions • Proposed to invite alumnus to IQAC for major activities of the college • Proposed to conduct health and fitness awareness programme among the students • Proposed to conduct the examination periodically • Proposed to develop various infrastructure facilities for the college • Proposed to conduct state level inter collegiate invitation (Sivanthi Cup) Tournament • Proposed to encourage extension activities