



## Yearly Status Report - 2017-2018

### Part A

#### Data of the Institution

<b>1. Name of the Institution</b>		DR.SIVANTHI ADITANAR COLLEGE OF PHYSICAL EDUCATION
Name of the head of the Institution		Dr.S.Bevinson Perinbaraj
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		04639245110
Mobile no.		9443288890
Registered Email		drsacpeqci2021@gmail.com
Alternate Email		drsacpe@aei.edu.in
Address		Tirunelveli Road Tiruchendur
City/Town		Tiruchendur
State/UT		Tamil Nadu
Pincode		628215

<b>2. Institutional Status</b>					
Affiliated / Constituent		Affiliated			
Type of Institution		Co-education			
Location		Rural			
Financial Status		Self financed			
Name of the IQAC co-ordinator/Director		Dr.J.Viswanathan			
Phone no/Alternate Phone no.		04639245110			
Mobile no.		9789789956			
Registered Email		viswa3434@gmail.com			
Alternate Email		drsacpe@aei.edu.in			
<b>3. Website Address</b>					
Web-link of the AQAR: (Previous Academic Year)		<a href="https://www.drsacpe.com/wp-content/uploads/2023/01/Annual-Quality-Assurance-Report-AQAR-of-the-IQAC-2016-2017.pdf">https://www.drsacpe.com/wp-content/uploads/2023/01/Annual-Quality-Assurance-Report-AQAR-of-the-IQAC-2016-2017.pdf</a>			
<b>4. Whether Academic Calendar prepared during the year</b>		Yes			
if yes,whether it is uploaded in the institutional website: Weblink :		<a href="https://www.drsacpe.com/wp-content/uploads/2022/11/Academic-Calendar-2017-18.pdf">https://www.drsacpe.com/wp-content/uploads/2022/11/Academic-Calendar-2017-18.pdf</a>			
<b>5. Accrediation Details</b>					
Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	B++	81.15	2005	21-Sep-2005	20-Sep-2010
2	A	3.06	2014	05-May-2014	04-May-2019
<b>6. Date of Establishment of IQAC</b>			01-Jul-2005		
<b>7. Internal Quality Assurance System</b>					
Quality initiatives by IQAC during the year for promoting quality culture					

Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
International Day of Yoga - Yoga demonstration by the staff to students	21-Jun-2017 1	148
International Drug Abuse Day	27-Jun-2017 1	148
Swachh Bharat Mission	04-Aug-2017 1	116
Plastic Awareness Rally	09-Aug-2017 1	139
71st Independence Day celebration	15-Aug-2017 1	152
National Sports Day Celebration	29-Aug-2017 1	140
State level inter-collegiate Sivanthi Mini Marathon Run and Sivanthi Sports Quiz	28-Sep-2017 1	269
Tamil Nadu Physical Education and Sports University - SDE Seminar for PG Diploma in Yoga and M.Sc Yoga Courses	06-Jan-2018 5	69
<a href="#">View File</a>		

**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil	Nil	Nil	2018 0	0
<a href="#">View File</a>				

**9. Whether composition of IQAC as per latest NAAC guidelines:**

Yes

Upload latest notification of formation of IQAC

[View File](#)

**10. Number of IQAC meetings held during the year :**

4

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
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**12. Significant contributions made by IQAC during the current year(maximum five bullets)**

Staff members have published 1 research article in ISSN Journal, 4 papers were presented and attend 9 international and national level seminars/conference/symposia, workshop, etc., organized by other institutions

Faculty acted as a Resource Person in (three) first and second spell PCP classes under the auspicious of school of Distance Education of Tamil Nadu Physical Education and Sports University

The institution conducted 10 extension activities and developed adequate infrastructure facilities

The performance of students in sports games were: 16 students represented the Tamil Nadu Physical Education and Sports University in the South Zone Inter University competitions. 11 Students were placed through on and off campus interviews and \_\_ students had opted for higher studies.

Tamil Nadu Physical Education and Sports University Volleyball tournament and Intercollegiate athletic meet was organized.

[View File](#)

**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

Plan of Action	Achivements/Outcomes
Encouraging the students to participate in the South zone inter university and state level sports and games	16 students of the college have been selected to represent the Tamil Nadu Physical Education and Sports University in the South Zone Inter University competitions for the academic year 20172018. Ms. V. Janaki of B.P.Ed I Year student secured District First in the 100m Hurdels in the C.M Trophy and selected to represent Thoothukudi District for the C.M. Trophy state Championship. Ms. S. Parasakthi of B.P.Ed I Year student selected to represent the Thoothukudi District Football team to play for the C.M Trophy state Championship.
Organizing Seminars / Conferences / Workshops / Symposia	Two days workshop on DataAnalysis using Statisical Tool (SPSS) was conducted. Securities and exchange Board of India , Chennai conducted a seminar on the topic "Financial Planning For Young

	Investors.
Developing the infrastructural facilities in the institution	In view of the Silver Jubilee of our college our Beloved chairman sanctioned Rs.70,00,000 ( Seventy Lakhs) to create two volleyball courts out of which one court will be floodlights and two kabaddi courts out of which one court will be floodlights. All courts are with spectators gallery.
Organizing major activities during the year in the sphere of extension activities and institutional social responsibility	The institution involved in 39 programmes to conduct tournaments for other institutions and organizations from June,2017 to March,2018.
Following the All India Survey of Higher Education (AISHE) guidelines.	Reference No: C-7967: Date - 31.01.2018
<a href="#">View File</a>	

<b>14. Whether AQAR was placed before statutory body ?</b>	Yes
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Name of Statutory Body	Meeting Date
College committee	12-Sep-2017

<b>15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?</b>	Yes
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Date of Visit	09-Nov-2016
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<b>16. Whether institutional data submitted to AISHE:</b>	Yes
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Year of Submission	2018
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Date of Submission	31-Jan-2018
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<b>17. Does the Institution have Management Information System ?</b>	Yes
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If yes, give a brief description and a list of modules currently operational (maximum 500 words)	Student's information system is maintained in the administrative office. It consists of students personal details namely, Date of birth, Gender, email, Voter Id, Aadhaar number, blood group, community, religion, caste, Nationality, mother tongue, marital status and his/her sports achievements in school, UG degree programme, His/her family details such as fathers name , mothers name ,occupation. Every day student
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attendance is taken for all the seven hours by manually and absent particulars of the students is informed to their parents over phone. Student's database is maintained by the coordinator of placement cell and Alumni cell in which student's name, mobile number, current position and their achievements in competitive examinations are recorded. Also the details of former students including their current occupation and places of residences are documented.

## Part B

### CRITERION I – CURRICULAR ASPECTS

#### 1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

This college is affiliated and functioning under the aegis of Tamil Nadu Physical Education and Sports University, Chennai. This University is unique and the first of its kind in India exclusively for Physical Education and Sports. This college is offering B.P.Ed ,M.P.Ed and M.Phil programmes in addition to Ph.D full time and part-time. This college concentrates on academic programmes and reach activities .For B.P.Ed and M.P.Ed programme this college is following the curriculum suggested by Tamil Nadu Physical Education and Sports University and originally it was formulated by National Council for Teacher Education, New Delhi. The curriculum is Choice Based Credit System and this college has been following the regulations and syllabus from 2015- 2016 onwards as per the direction of said University. Being two years programme, the syllabus is framed for four semesters. The syllabus consists of part I- Theory, Part II - Practicum, Part III - Internship and Part IV - Co curricular and ability enhancement compulsory s course. Theory syllabus includes core subjects, Discipline specific Elective and Generic Elective courses. 1. Internship cover internship in school, Fitness centers, Gym, Sports clubs, Yoga centers etc. Co- Curricular course cover, development of communication Skill, Soft Skill, Community engagements etc. Physical Education and Sports are practically oriented and hence 60% of syllabus is related to practical and 40% of syllabus is associated with theory subjects. 2. Salient features of curriculum are elicited below. a). This college adopts a participatory curriculum. b) The curriculum cover the curriculum framework suggested by university Grant Commission also. C) Curriculum revisions are made for PG/UG programmes periodically as per the current requirement. D) All the recommendations of Board of Studies regarding curriculum scrutinized and submitted to academic council for approved by the said University and which are implemented by the college) The curriculum of all the programmes are implemented with meticulous planning and commitment. F) The curriculum satisfies our need of the school, college and society. g) Curriculum is socially relevant and useful for their placement and also to serve best to the society) IQAC ensures quality enhancement in transacting the curriculum by providing valuable inputs.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene	Skill Development
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Nil	19/06/2017	180	urship	Employabil ity and Entr epreneurship	Sports Injury Specialist
P.G.Diploma in on field sports injury management					

## 1.2 – Academic Flexibility

### 1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
BPEd	Nil	Nil
<a href="#">View File</a>		

### 1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BPEd	Physical Education	19/06/2017
BPEd	Physical Education	19/06/2017
MPed	Physical Education	19/06/2017
MPed	Physical Education	19/06/2017

### 1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	41

## 1.3 – Curriculum Enrichment

### 1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Nil	Nil	0
<a href="#">View File</a>		

### 1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BPEd	Physical Education	49
BPEd	Physical Education	40
MPed	Physical Education	12
MPed	Physical Education	2
<a href="#">View File</a>		

## 1.4 – Feedback System

### 1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes

Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?  
(maximum 500 words)

**Feedback Obtained**

The college collected feedback on curriculum aspects from different stakeholders such as students, alumni, teachers, parents and employers. Feedback collected from stakeholders are analyzed and based on the outcomes, modifications are made pertaining to various aspects such as teaching-learning process, teaching internship and assessment. Feedback is vital as it aids to gauge the effectiveness of the Institution as a whole. Feedback is collected from students. In this, the teachers who do not teach a particular class are deputed to take the feedback from those students by circulating the feedback forms. The forms are collected and studied by the IQAC and based on the results, appropriate changes are worked out in order to facilitate a better environment for learning. In addition to this, suggestions are welcomed from the students in person and through dropping their suggestions and grievances in the boxes provided in the Institution. Analysis is done by the related committees and bodies of the Institution. Feedback is invited from faculty on aspects related to curricular aspects through survey forms and by orally. Every decision to be taken by the institution is done with the full participation of the faculty members. The maxim of participative management takes priority in this college. Feedback is received from employers of the educational institutions through feedback forms. From the feedback received, the analysis is carried out on the changes to be made in curriculum, teaching and evaluation. Yearly meetings are held with the Heads of various teaching practice schools to obtain the feedback on the performance of our student teachers who undertook teaching internship in these schools. Apart from giving their open feedback, suggestions are also offered by the School Principals and based on the feedback given, modifications are incorporated. The Student Union is ever present to represent the student body and more so that the suggestions and feedback given by the heads of the practice teaching schools are made known to the students also. Meetings are held with the parents to discuss the progress of the students and the functioning of the institution. Suggestions are welcomed from parents too on curricular aspects through survey and feedback forms. The Alumni Association also provides its support and expertise opinion. They render their feedback on curricular aspects through feedback forms. The IQAC examined the overall development of the institution through its periodical meetings

**CRITERION II – TEACHING- LEARNING AND EVALUATION**

**2.1 – Student Enrolment and Profile**

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BPEd	Physical Education	100	96	49
MPEd	Physical Education	40	15	12
MPhil	Physical Education	10	10	7

[View File](#)



## 2.2 – Catering to Student Diversity

### 2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2017	49	12	11	11	11

## 2.3 – Teaching - Learning Process

### 2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
11	11	54	3	1	0

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

### 2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The college rehearses a process for coaching called the guide ward framework, where a tutor is given to each ward to take care of his teacher trainees and mental prosperity and furthermore tutor class participation and execution at ordinary stretches. A similar framework has now been rebuilt and renamed the Mentor System. Under the mentor framework, full time educators of the college have been locked in as mentor of each program. Understudies of each program in the college are gathered in to 25 (25) having full time educators as their mentor. Toward the start of the scholastic meeting, the class wise names of the tutors are shown on the college site. The mentors are liable for teacher trainees advancement and mental prosperity of their mentees. They are additionally depended with the assignment of observing class participation and trainees advancement. They additionally give essential mental advising to the individuals who need it and allude them for additional expert directing, whenever required. The mentors keep up with biographic subtleties of each individual mentee including instructive foundation and financial status. They likewise keep up with record of their group participation, class execution and scholastic advancement. The coaches utilize both formal and casual method for tutoring. Aside from its conventional part, the guide framework exits as a steadfast casual instrument to support individual and social obligation of understudies.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
103	11	1:9

## 2.4 – Teacher Profile and Quality

### 2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
11	11	0	0	3

### 2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
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2017	Nil	Nil	Nil
<a href="#">View File</a>			

## 2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BPEd	Dr SACPEUPE	Semester	30/04/2018	08/06/2018
MPed	Dr SACPEPPE	SemesterSemester	30/04/2018	08/06/2018
MPhil	Dr SACPEMPE	Semester	30/04/2018	01/08/2018
<a href="#">View File</a>				

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Institution Each programme of the institutions carefully implemented curriculum, which was created by the board of studies and academic council, undergoes constant internal examination on a semester-by-semester basis. Two continuous assessment (CIA) exams as well as pre-semester exams are held in accordance with college policy. Internal exams are only worth 25 marks, but external exams are worth 75 marks. In each course, a students performance is assessed in terms of a percentage of marks with the option of converting to a grade point. Each courses evaluation will be completed by the concerned course instructor through a continuous internal assessment (CIA), semester exams, and consolidation at the end of the semester. In addition to the component of ongoing evaluation, the final test, which will be written, A three-hour interior examination would also be included in the review. Internal assessment tests are scheduled by the examination controller, and students must be present to take them according to the schedule. Where appropriate, a final practical exam and ongoing internal assessment will also be used to evaluate practical work. For a pass, each course must have at least 50 marks. A student must receive at least a 50 on the final exam of the semester (internal and external combined but with a minimum of in external). The examiner randomly examines the scripts to look for abnormalities in order to bring about consistency in the course teachers appraisal of the scripts. For long More assignments and assessments are offered to students as practise. The pupils are told about their errors and given advice on how to perform better in the subsequent exam. Everyone in the class is encouraged to present seminars. Internal and external evaluation will take place for practicum and internship courses during the semester examination, and internal evaluation will take place for ability and skill enhancement courses. In this regard, the faculty will carefully assess each skill the student demonstrates on a daily basis, taking into account regularity, process, outcomes, viva, and promptness in submitting records. The marks earned are then documented against each practicum in the students record. Assessment theses/projects: During the internal review of projects completed for posts student graduates. The viva voce test would be conducted with participation from the institutions head, a guide, and senior professors.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The institution prepares a calendar as per the prescribed schedule of Tamil nadu Physical Education University for implementing curricular, extra-curricular and co-curricular activities. The calendar committee supervised by

the Principal prepares the academic calendar, is a clear evident that it serves as an effective planner for all academic and non-academic activities. In academic calendar all the details such as reopening date, working days, festival holidays, national public holidays, local holidays, the tentative date of commencement of internal tests, model examination and the last working day for each semester are mentioned. A copy of it is issued to all the students, teaching and non-teaching staff members. Internal assessments tests are conducted after completion of each two units. During that time, continuous four days of a week is utilized for examination. The morning and evening practical classes are being cancelled for all courses. Invigilation duty is assigned by the staff members for conducting the tests smoothly. The other activities like fresher's day, welcome track and field meet, intercollegiate tournament participation and organization, intramural, leadership training camp, intensive and internship teaching practice programme, project track and field meet on non-standard track and combined events, organization of zonal, district school level sports and games and track and field events, NSS regular and special programmes, college day celebration, convocation and other extra-curricular activities are organized after or before conducting the internal tests. Apart from these regular routines the student volunteers are send to schools based on their request to mark the track and various play fields and courts. Model examination for each subject is conducted 5 days before the last working day. The institution runs all the activities as per the academic calendar which helps the teachers and students to implement both the academic and non - academic activities regularly and fruitfully without any delay or flaw.

## 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://www.drscacpe.com/pos-and-cos/>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
DrSACPEUPE	BPed	Physical Education	40	40	100
DrSACPEPPE	MPed	Physical Education	2	2	100
DrSACPEMPE	MPhil	Physical Education	6	6	100

[View File](#)

## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://www.drscacpe.com/wp-content/uploads/2023/01/Academic-Year-2017-18.pdf>

## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding	Total grant	Amount received
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		agency	sanctioned	during the year
Nil	0	Nil	0	0
<a href="#">View File</a>				

### 3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Nil	Nil	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Nil	Nil	Nil	Nil	Nil
<a href="#">View File</a>				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
Nil	Nil	Nil	Nil	Nil	Nil
<a href="#">View File</a>					

### 3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Nil	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Physical Education	1	0
International	Physical Education	0	0
<a href="#">View File</a>			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Physical Education	4
<a href="#">View File</a>	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as	Number of citations
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					mentioned in the publication	excluding self citation
Nil	Nil	Nil	Nil	0	Nil	0
<a href="#">View File</a>						

### 3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Nil	Nil	Nil	Nil	0	0	Nil
<a href="#">View File</a>						

### 3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	1	6	0	0
Presented papers	0	4	0	0
<a href="#">View File</a>				

## 3.4 – Extension Activities

### 3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Tree Plantation	NSS	12	100
Inter National Yoga Day	NSS	13	148
Campus Cleaning	NSS	12	100
Special Road Safety Awareness Programme	NSS	12	142
Temple Cleaning	NSS	12	100
Free Eye Camp	NSS	12	252
Free Diabetic Check up	NSS	12	248
Plastic Awareness Rally	NSS	12	148
International Drug Abuse Day National Doctor's Day	NSS	12	142
International Youth Day	NSS	12	116
<a href="#">View File</a>			

### 3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Nil	Nil	Nil	Nil
<a href="#">View File</a>			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Officiating	Dr.Sivanthi Aditanar College of Physical Education	Tiruchendur Zone Inter School Athletic Meet	4	61
Officiating	Dr.Sivanthi Aditanar College of Physical Education	Tiruchendur Zone Inter School Athletic Meet	4	61
Officiating	Dr.Sivanthi Aditanar College of Physical Education	Tiruchendur Zone Inter School Athletic Meet	4	61
Officiating	Dr.Sivanthi Aditanar College of Physical Education	Sawyerpuram Zone Inter School Tournaments and Athletic Meets	4	61
Organizing and Officiating	Dr.Sivanthi Aditanar College of Physical Education	Vidhya Bharathi Dhashi naTamilnadu Interschool competitions	12	120
Organizing and Officiating	College Annual Sports Day	Tamilnadu Physical Education and Sports University Inter Collegiate Volleyball Tournament	12	400
Officiating	V.V Trophy Inter-School Tournaments	Tamilnadu Physical Education and Sports University Inter Collegiate Athletic Meet	1	15
Officiating	College Annual Sports	School Annual Sports Day	1	15

	Day			
Inter-School Invitation Tournament	College Annual Athletic Meet	V.V Trophy Inter-School Tournaments	1	15
Officiating	College Annual Athletic Meet	College Annual Sports Day	1	15
<a href="#">View File</a>				

### 3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Nil	0	Nil	0
<a href="#">View File</a>			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Nil	Nil	Nil	Nil	Nil	0
<a href="#">View File</a>					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Nil	Nil	Nil	0
<a href="#">View File</a>			

## CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
5	468711

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Class rooms	Newly Added
Others	Newly Added
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
Others	Newly Added
Laboratories	Newly Added

[View File](#)

## 4.2 – Library as a Learning Resource

### 4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
Rover	Partially	4.5	2007

### 4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	33	68563	28	58185	61	126748
Reference Books	8	21214	6	17826	14	39040
Journals	13	173446	7	184847	20	358293
Library Automation	1	0	0	0	1	0

[View File](#)

### 4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Nil	Nil	Nil	Nil

[View File](#)

## 4.3 – IT Infrastructure

### 4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	54	1	1	1	0	1	1	100	0
Added	0	0	0	0	0	0	0	0	0
Total	54	1	1	1	0	1	1	100	0

### 4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

100 MBPS/ GBPS

### 4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
BSNL	<a href="#">Unlimited</a>

## 4.4 – Maintenance of Campus Infrastructure

### 4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary



component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
14802362	7058785	2465300	1240091

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

**Policy Details:** College has established systems and procedures for maintaining and utilizing physical, academic and support facilities. College has regular maintenance and periodic replenishment of essential facilities. College policy is to have effective mechanism for the upkeep of the infrastructure and other facilities to have maximum utilization of the facilities in order to have effective college functioning. Systems and procedures: The college has maintenance committee and headed by the principal, teaching staff, administrative staff, and support staff at the next level. All are accountable to the principal and functions as the coordinator who efficiently organizes the workforce, maintaining duty files, containing details about their individual responsibilities, timings and functions etc. The maintenance committee conducts periodic checks to ensure the efficiency/working condition of the infrastructure. Budget provisions are made for new facilities, repairs and maintenance etc. Institutional budget by college office is made available every year. Stakeholders' suggestions are also considered. Office interprets and analyses the requirement on the basis of necessity, urgency, available funds and budget is given to each item. Depending on availability of funds, requirements are fulfilled by maintenance committee under the guidance of Principal. The faculty of the college takes a periodical review of repairs and maintenance requirements of their respective areas. Adequate staffs are employed to meticulously maintain hygiene, cleanliness and infrastructure on the campus so as to provide a congenial learning environment. The physical facilities i.e. classrooms, staffroom, seminar hall, fitness centre, conference hall, indoor,, library, laboratories, sports equipment rooms, rest rooms, parking facility, indoor and outdoor sports complexes etc are cleaned and maintained regularly by assigned supportive staff under the supervision of office superintendent. The green cover of the campus is well maintained by a full time gardener. Housekeeping services are regularly executed and monitored. Periodic reporting on requirements of repairs and maintenance are submitted by the teaching, supportive staff to the administrative office. The requirements are collectively processed immediately and also during the semester and summer vacations so as to keep things ready for the new semester. maximum working condition of all properties and equipments on the campus is ensured through annual maintenance contracts (AMC). The AMC purview includes maintenance of air conditioners, laboratory equipments, water purifiers and sports training gadgets etc. Regular maintenance of civil, electrical, plumbing and carpentry works such as masonry and plaster works, painting, servicing the furniture's', pest control of library books and records are adequately monitored and maintained by the maintenance section. Staff in charge of laboratories maintains all the documents and registers for the available equipments. Laboratory rules and regulations are prepared and displayed for students. Proper inspection is done and verification of stock takes place at the end of every year. maintenance section of the college maintain the college computers, accessories and IT facilities.

<https://www.drsacpe.com/wp-content/uploads/2023/01/4.4.2-Procedure-and-Policy-Details-for-Infrastructure-2017-18.pdf>

**CRITERION V – STUDENT SUPPORT AND PROGRESSION**

## 5.1 – Student Support

### 5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Nil	0	0
Financial Support from Other Sources			
a) National	Financial support from government	11	222500
b) International	Nil	0	0

[View File](#)

### 5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Personal Counselling	17/07/2017	68	Dr.Sivanthi Aditanar College of Physical Education
Yoga and Meditation	06/01/2018	110	Dr.Sivanthi Aditanar College of Physical Education

[View File](#)

### 5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2017	TRB (UG) examinations	0	0	0	0
2017	Tamil Nadu Uniformed Services Recruitment	25	0	2	2

[View File](#)

### 5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

## 5.2 – Student Progression

### 5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of	Number of	Number of	Name of	Number of	Number of

organizations visited	students participated	stduents placed	organizations visited	students participated	stduents placed
3	56	14	15	19	19
<a href="#">View File</a>					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2017	8	B.P.Ed	Physical Education	Dr.Sivanthi Aditanar College of Physical Education	M.PEd
2017	1	M.PEd	Physical Education	Dr.Sivanthi Aditanar College of Physical Education	M.Phil
<a href="#">View File</a>					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	0
Any Other	2
<a href="#">View File</a>	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Welcome Track and Field Meet	Institution level	110
Sivanthi Cup Invitation Cricket Tournament	Inter-collegiate level	256
Sivanthi Sports Quiz	Inter-collegiate level	89
Sivanthi Mini Marathon	Inter-collegiate level	180
Tamilnadu Physical Education and Sports University Athletic Meet	Inter-collegiate level	565
Leadership Camp Cultural Programme	Institution level	63
Second project track and field meet	Institution level	110
Second project track and field meet	Institution level	110
<a href="#">View File</a>		

### 5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2017	Form-III- Participation	National	1	Nil	20170402006	P. Balamurugan
Nil	Form-III- Participation	National	1	Nil	20170402001	M. Kethrin Infensia
Nil	Form-III- Participation	National	1	Nil	20160401002	M. Anitha
Nil	Form-III- Participation	National	1	Nil	20160401001	P.R.Ambliraj
Nil	Form-III- Participation	National	1	Nil	20160401020	S. Appollo
Nil	Form-III- Participation	National	1	Nil	20160401015	V. Pethanatchi Vanitha
Nil	Form-III- Participation	National	1	Nil	20160401028	R. Maharaja
Nil	Form-III- Participation	National	1	Nil	20160401037	A. Vethamuthu Maradona
Nil	Form-III- Participation	National	1	Nil	20170401011	P. Josephine
Nil	Form-III- Participation	National	1	Nil	20170401016	S. Parasakthi

[View File](#)

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The Students Council of the College is constituted with the following office bearers. President, Vice president, Secretary and Joint Secretary. The office bearers are selected through open election process. A faculty member of the college is assigned the responsibility of the advisor of Students Council. • Teachers Day was celebrated on 05.09.2017 at the college. Dr. S. BevinsonPerinbaraj, Principal, Dr.Sivanthi Aditanar College of Physical Education was the chief guest and also delivered the Teachers' day address. Dr. R.Thanalakshmi, Associate Professor, proposed vote of thanks. • International Women's day was celebrated. Dr. A.MariaSecily, Principal, Dr.Sivanthi AditanarTeacher Training Institute was the chief guest and also delivered the Teachers' day address. Dr. R.Thanalakshmi, Associate Professor, proposed vote of thanks. Representation of students on academic administrative

bodies/committees of the institution: The student representatives play major roles in organizing various academic oriented activities, including guest lectures, seminars, conventions, quiz programmes, etc. This exposure, through extension activities, helps the students in enhancing their organizational skills, leadership qualities and other traits to strengthen their personality. The institution have student representatives in the following academic and administrative committees of the college: Board of studies, Grievance Redressal Cell, Library Committee, Students Literary Association, Internal Quality Assurance Cell, Anti-Ragging Committee, Intramural Committee and Placement Committee.

#### 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

0

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

Alumni Association meeting of 1998-2000 batch was held in the college on 01.04.2017. Sivanthi Cup Intercollegiate Invitation Cricket tournament was organized by our college on 04-10-2017. In the Inaugural function Mr.V.Athisayaraj Davidson, ( Alumnus) TNPL Cricket Player was the chief guest and shared his experiences. The Silver Jubilee year our college Annual Track and Field Meet was organized from 22.02.2018 to 24.02.2018. Dr.M.Gopinath ( Alumnus) Deputy Director of Physical Education, Anna University, Tiruchirappalli, inaugurated the meet on 22.02.2018. In the valedictory function Mr.R.Authees ( Alumnus) Inspector of Police, Vigilance and Anti corruption, Tirunelveli was the chief guest and shared his experiences.

### CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

#### 6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The institution affiliated to the Tamil Nadu Physical Education and Sports University, Chennai. The primary vision of the college is to provide quality Higher Education to the rural students. The Institution accepts and works through decentralizing and participative management. The achievement of an Institution is the after effect of coordinated endeavours of all who pursue up keeping the vision of the Institution. Beginning the Management Committee, to the Principal, Faculty and students, every one of the stakeholders have a task to carry out in the structure of the Institution. The Institution centres around decentralization by stretching out equivalent freedom to all those who are working in the Institution. The Institution has an in - built mechanism for appointing authority and giving operational autonomy to all functionaries who run after decentralized administration framework. The Principal is the administrative and academic head of the Institution, but he works in liaison with various Committees comprising Faculty members and representations from the Alumni, Schools, institutions, Universities, Government, Private agencies and industries. The College Committee is accommodative and encourages all the stakeholders in the decision making of the Institution. The Governing Body

finalizes all the outcome and decisions taken in the Academic Council which in turn has the power to modify the decisions taken in the Board of studies Meeting pertaining to the Academic Affairs and functioning of the Institution.

1. Every Faculty has an impact in the outlining of educational plan and scholarly acts of the Institution. Decision making is not monopolized but the collective efforts of all the Faculty members before the same is presented in the Board of studies, then Academic Council and finally the Governing Body. The non-teaching staff also lend in their contribution in the administrative front.

2. The college prepares the financial budget at the beginning of every year. The budget is painstakingly prepared by the office under the guidance and supervision of the Principal. The Faculty takes stock of the plans for the coming year and submits their financial requirements to the Principal. The finalized budget is presented before the Finance Committee comprising of the secretary, Principal, Senior Faculty and Chairman of Governing Body. The approved budget is presented before the College Governing Body. The College works with the aim of contributing to academic excellence through quality education and administering additional input to the students. The College plans for each academic event through regular Faculty meetings and student council members also represent the student body in various committees.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

## 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	The College maintains Quality education by adopting the guidelines of the University Grants Commission (UGC) National Council for Teacher Education (NCTE), National Assessment and Accreditation Council (NAAC) Tamil Nadu Physical Education and Sports University (TNPESU) and other related statutory bodies. The Curriculum revised by Tamilandu Physical Education and Sports University, Chennai. The university make the necessary changes and the Revised Curriculum and courses is placed in the Board of Studies.Hence, for the Curriculum to be designed or modified, a multi-stage scrutiny is adopted. After scrutiny it is placed in the Academic council and finally before the Governing Body. Representatives from the University, Educationists, UGC nominee, University representative and state Government nominee comprise the Academic Council and Governing Body, apart from Faculty members.
Teaching and Learning	The college makes provision for ensuring that all the outcomes expected of teachers are realized by using a wide variety of instructional approaches and closely supervised

teaching internship. Regular Faculty meetings enable Faculty to share their teaching experiences and streamline the academic proceedings. Remedial Coaching, Preparation of Question Bank for all the courses ensure maximum performance of students. Technology incorporated in the classrooms using LCD makes curricular transaction more interactive

Examination and Evaluation

The college follows the continuous Internal Assessment to ascertain whether all the deep-level objectives have been attained at all times. The assessment components are in line with the number of credits allotted to each course. The academic calendar prepared at the beginning of the year incorporates the dates for the Revision and End Semester Examination. Semesterization of Practicum component ensures better mastery of the Practical work and prevents over-burden. Availability of Question bank ensures better academic performance of the students.

Research and Development

Research and Consultancy is carried on by the Institution for maintaining the Research Culture. The members of the Research Committee focus on maintaining high research standards in Teacher Education. Faculty members are motivated to undertake research projects, to maintain the vibrancy of research. The Faculty are deputed to attend Capacity Building Workshops and Faculty development programmes, Refresher and Orientation programmes for updating their professional caliber. Papers are presented by Faculty in National and International Conferences/Seminars.

Library, ICT and Physical Infrastructure / Instrumentation

The library has an open access system. The library has an exhaustive collection of books with additions every year. Reprography facility is available in the library. Classrooms are upgraded with an LCD projector and Screen facilitating curricular transactions. All the laboratories have facilities for practical work and stock registers are regularly updated.

Human Resource Management

participative management and decentralization accommodates the Faculty and administrative manpower to contribute to the wellbeing of the

	Institution. In this manner of working, work is delegated to all and not concentrated at one place. The work load is balanced. There are distinct committees to concentrate on a particular task. Meetings are held regularly for the Faculty and non-teaching staff to enable smooth functioning of the Institutional affairs.
Industry Interaction / Collaboration	The interaction is primarily with the Internship Schools. The prime focus is on sharpening the teaching skills through practice teaching.
Admission of Students	The Admission of Students into the B.P.Ed, M.P.Ed and M.Phil. Programmes are strictly as per the norms of the Tamil Nadu Physical Education and Sports University and Government of Tamil Nadu.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	The college maintains a website and updates it regularly. The details regarding admission, faculties, academic activities, various institutional working committees, infrastructure facilities, IQAC activities, AQARs and photographs are available in the website. Enterprise Resource Planning (ERP) system operates in the college at the initial level with six modules. These modules contain details regarding programmes, courses, faculty, student, hostel, attendance and time table. The e-platform Learning Management System (LMS) is implemented in the college during this academic year.
Administration	The academic activities are planned and executed by the head of the institution through staff council meetings and the minutes of the meeting are informed to the management through mail. The principals' meeting headed by the Manager is held at the AEI office every week. The resolutions taken at the meeting are conveyed to the Chairman of the institution. The office is fully computerized to keep records of all activities. The academic and nonacademic activities of the college are reported to the AEI office daily through mail. The communication of the college with the management, university



	and other institutions is done through electronic means.
Finance and Accounts	The college is run purely by the fund contributed by the management. Every year the management organizes budget meeting and adequate funds are allotted as per the requirements. The college accounts are maintained using the Tally software. Settlement of bills, credit of staff' salary and student scholarship are done through online. The accounts are verified by the chief accountant of AEI office through online regularly. External auditing of finance and accounts is done periodically by Chartered Accountant. The hostel accounts are updated in the computer by the hostel clerk and are verified by the deputy warden and the warden regularly.
Student Admission and Support	Admission is promoted through advertisements and college website. Arranged practical enrichment programmes, quiz programmes, various competitions to school students and admission promotional campaigns to promote the admission. An information cell comprising staff members clarifies the queries of the applicants. Student admission details are computerized. As ERP is at the initial level, admission through online will be done in the forthcoming years.
Examination	Hall ticket received from our university. The marks secured by the students in the three internal tests, assignments, and their attendance are send to our university by the faculty using the email. The University published the results.

### 6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2017	Nil	Nil	Nil	0
<a href="#">View File</a>				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional	Title of the administrative	From date	To Date	Number of participants	Number of participants

	development programme organised for teaching staff	training programme organised for non-teaching staff			(Teaching staff)	(non-teaching staff)
2018	Silver Jubilee year, our college was organized - National Seminar	Modern Trends and Challenges	06/04/2018	07/04/2018	218	16
<a href="#">View File</a>						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Nil	0	Nil	Nil	0
<a href="#">View File</a>				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
3	3	4	4

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
First Aid services available in the Dr. Sivanthi Aditanar College of Physical Education campus Employment State Insurance(ESIC) is available for all the employees Fitness centre facility is available in the college for the utility of employees. In Aditanar Educational Institution preference is given to the staff children for admission Accommodation is available for staff at affordable cost	First Aid services available in the Dr. Sivanthi Aditanar College of Physical Education campus Employment State Insurance(ESIC) is available for all the employees Fitness centre facility is available in the college for the utility of employees. In Aditanar Educational Institution preference is given to the staff children for admission Accommodation is available for staff at affordable cost	First Aid services available in the Dr. Sivanthi Aditanar College of Physical Education campus Fitness centre facility is available in the college for the utility of students

## 6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Auditing is an important part of the functioning of Dr. Sivanthi Aditanar College of Physical Education Financial Management. During the 2017-2018 all

the expenses made by the institution and by its different units were audited by the wings of internal audit system. The Institution has established a mechanism for conducting internal and external audits on the financial transactions every year to ensure financial compliance. Internal audit is conducted regularly by the internal financial committee of the institution. The committee thoroughly verifies the income and expenditure details and the compliance report of internal audit are submitted to the management of the compliance report of internal audit are submitted to the management of the institution through principal. External audit is conducted once in every year by an external agency Krishnan Retna and Associate, Nagercoil. The mechanisms used to monitor effective and efficient use of financial resources are as below : Before the commencement of every financial year, principal submits a proposal on budget allocation, by considering the recommendations made by the Governing Body to the management. College budget includes recurring expenses such as salary, electricity, internet charges, maintenance cost, stationery, other consumable charges etc., and non-recurring expenses like laboratory equipment purchases, furniture and other development as per the budget allocated by the management.

In process of the internal audit, all vouchers and bills are audited by an internal financial committee on quarterly basis. The expenses will be monitored by the accounts department as per the budget allocated by the management. In process of the internal audit, all vouchers and bills and vouchers. If any discrepancy is found, the same is brought to the notice of the principal. The same process is being followed for the last five years. Further the accounts of the college are audited by chartered accountant regularly as per the government rules. The auditor ensures that all payments are duly authorized after the audit, the report is sent to the management for review. Any queries, in the process of audit would be attended immediately along with the supporting documents within the prescribed time limits. The institution did not come across with any major audit objection during the preceding years. All these mechanisms exhibit the transparency being maintained in financial matters and adherence to financial discipline to avoid misappropriation of funds or properties of the institution at all levels. The audited statement is duly signed by the authorities of the management and chartered accountant.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Nil	0	Nil
<a href="#">View File</a>		

6.4.3 – Total corpus fund generated

0
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## 6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Members form Dr. Sivanthi Aditanar College of Physical Education, Tiruchendur	Yes	Principal, Dr. Sivanthi Aditanar College of Physical Education

Administrative	Yes	Krishnan Retna Associate, Nagercoil	Yes	Secretary, Dr. Sivanthi Aditanar College of Physical Education
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6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. Parents Meeting is conducted periodically. Parents express their opinions and suggestions for the development of the institution during the parents meeting. Some of their useful suggestions have been implemented. 2. Skill oriented programmes to improve the skill proficiency of students are introduced. 3. Class teacher level parent meetings have been conducted to review student's performance. Parents are invited for the major functions of the institutions like graduation day and collegeday Celebration.

6.5.3 – Development programmes for support staff (at least three)

1. Physical fitness awareness programme was conducted to inculcate healthy practices in maintaining for benefit of non-teaching staff 2. Free physiotherapy treatment for provided within the campus through sports medicine lab 3. Recreational game conducted for non-teaching staff.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Curriculum revised: The curriculum of B.P.Ed, M.P.Ed and M.Phil programme were revised through Tamil Nadu Physical Education and Sports University, Chennai. 2. Staff members of published 2 research articles in ISSN Journals and 16 papers presented in seminars and conferences at national and international level seminars / conference / symposia, workshop, etc,. organized by various institutions and universities. 3. Faculty acted as a resource person in two (2) national level seminar / symposia, organized by other institutions.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2017	International Day of Yoga - Yoga demonstration by the staff to students	21/06/2017	21/06/2017	21/06/2017	148
2017	International Drug Abuse Day	27/06/2017	27/06/2017	27/06/2017	148
2017	Swachha Bharat Mission	04/08/2017	04/08/2017	04/08/2017	116

2017	Plastic Awareness Rally	09/08/2017	09/08/2017	09/08/2017	116
2017	71st Independence Day celebration	15/08/2017	15/08/2017	15/08/2017	148
2017	National Sports Day celebration	29/08/2017	29/08/2017	29/08/2017	152
2017	Teachers Day celebration	05/09/2017	05/09/2017	05/09/2019	140
2017	Tamil Nadu Physical Education and Sports University Intercollegiate Volleyball Tournament for Men	20/09/2017	20/09/2017	21/09/2017	139
2017	Tamil Nadu Physical Education and Sports University 12th Inter Collegiate Athletic Meet	13/10/2017	13/10/2017	16/10/2017	346
<a href="#">View File</a>					

## CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
International Womens Day	08/03/2018	08/03/2018	48	92
Health Awareness Programme	26/09/2017	26/09/2017	54	0

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
The NSS takes the initiative to organize tree plantation programs on the whole campus. Promoting the use of LED to reduce electricity consumption. Avoiding use of plastic. Rain water harvesting Tree saplings were planted and maintained

by staff and students.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Nil	No	0

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2017	1	Nil	29/08/2017	1	National Sports Day	Promote awareness of Indian Sports	140
2017	1	1	04/10/2017	4	Sivanthi Cup Invitation Intercollegiate Cricket Tournament	Significance of Fitness activities through Sports and games participation	256
2017	1	1	28/09/2017	1	State level Inter Collegiate Sivanthi Mini Marathon Run for College Men Women and Sivanthi Sports Quiz Competition	Promote awareness of sports and games	269
2018	1	1	01/03/2018	1	Free Eye Camp to the Public	General medical and Eye check up	252
2018	1	1	01/03/2018	1	Free Diabetic Check Up to the public	General medical and Diabetic check up	248
2018	1	1	25/02/2018	8	NSS Special camp at	Service to the people	60

[View File](#)

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Value Education	19/06/2017	<p>Involvement of students in organizing and participating every Monday assembly meetings, and spiritual retreats facilitate them to inculcate moral, ethical and traditional values. The students are given opportunity to organize cultural programmes and propagate traditional values depicted in our scriptures during the leadership training camp. Students volunteering in conduct of all common activities is one of the important features of the college</p>
Prospectus	02/05/2017	<p>Students are expected to be modest, neat and simple in their mode of dressing. 2. Students are not permitted to bring/ use cell phones inside the college campus. 3. Regular attendance to the college is compulsory. 4. Any student whose conduct is considered to be detrimental to the interest of the college is liable to punishment which may extend to dismissal from the college.</p>
College Handbook	19/06/2017	<p>Every student is bound to follow the regulations of the college and maintain strict discipline. Right from the very inception, the college has been maintaining a high standard of discipline. Students should learn to appreciate the regulations and observe them. Mainly because of</p>

high standard of discipline maintained here, our college is regarded as the best institution by all the quarters of the society. It is, therefore, the bounden duty and responsibility of all the students and staff to uphold the name and reputation of the college. Any act which defame the institution is considered to be a misconduct. The parents and guardians are requested to advice their wards in maintaining the reputation of the institution. The Principal shall have power to fine, suspend or even expel a student from the college in the interest of the institution under disciplinary action. The final decision of the Principal will never be revoked under any circumstances. No influence or recommendations will have any effect on the college or hostel authorities in this regard. Use or possession of mobile phones by the students is banned in the campus, as the use or possession within the campus creates several disciplinary problems of varied nature. Hence, the students are not allowed to keep mobile phone in their possession. If found, it will be confiscated and will not be returned. I. Student's Conduct: 1. Every Student shall conduct himself or herself in every respect to cause no disturbance to the work or classes or to fellow students. 2. Ragging, consuming



alcohol and smoking are strictly prohibited in the college, hostel and even outside the campus. 3. No student shall take part in any activity of public movement, communal and religious activities which the college authorities consider undesirable. 4. No collection to organize meeting, tea party, lunch, dinner or any get-together shall be arranged in the college premises or outside without the permission of the Principal. 5. Students during their stay at the college should not exchange greeting cards, photographs, gifts, articles or letters with the students of opposite sex. Gossiping of any kind should be avoided in corridors, sports field, during tour, travel, rehearsal for fine arts etc. Any violation will be seriously dealt with. 6. During the class hours, students are forbidden from going to the canteen or loitering along the corridor or road. Any violation will seriously be viewed. 7. Any unacceptable behavior seen or vulgar expression heard, while in the company of fellow students or others will be viewed seriously

Know your Library

19/06/2017

1. Strict silence is to be observed in the Library. 2. All must handle the books and journals with care preserving them for other readers. 3. Each member is provided with readers tickets for taking books from the library. 4. Loss of tickets should be reported to the librarian

immediately and a new ticket will be issued soon. 5. If the due date falls on holiday, the next working day will be treated as due date. 6. Borrower who fails to return the books on or before the due date shall pay the overdue charge. 7. Only two renewals are permitted. 8. Any person responsible for damage or loss to any of the library properties must replace the same with new copy or to pay the cost of the books. 9. All the tickets should be handed over to the library while leaving the college.

#### 7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
International Yoga Day	21/06/2017	21/06/2017	148
International Youth Day,	12/08/2017	12/08/2017	142
National Sports Day	28/08/2017	29/08/2017	140
Clean India	07/08/2017	08/08/2017	116
National Voters Day	25/01/2018	25/01/2018	139
Republic Day	26/01/2018	26/01/2018	140

[View File](#)

#### 7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Use of plastic is banned in the college campus 2. Declared as smoke free zone. 3. Planting saplings in our college campus. 4. Maintaining medicinal plants for healthy environment. 5. Installation of rain water harvesting system. 6. One Water Purifier plant in the campus to meet the needs of the staff and students.

### 7.2 – Best Practices

#### 7.2.1 – Describe at least two institutional best practices

**Best Practice - I** Title of the best practice: Serving the Society through Sports Coaching Objectives: Coaching In the College sports coaching for public is done for two categories of people: 1. Coaching for School Children The college is offering coaching for the school children in Badminton a) The main objective of giving coaching for school children is to teach them fundamental skills in a scientific way and to nurture their natural talent. b) To conduct district level and state level tournaments for providing competitive exposure to school children. II. Rural Coaching a) The main objective of this rural coaching is to provide an opportunity to the rural based students to learn the

fundamental skills in a scientific way and provide a platform to go for higher levels. b) To provide proper coaching to the students of rural based schools and colleges. c) Volleyball coaching is given to the school students. d) For college students coaching is given in 'Football'. e) Teacher trainees also would have coaching experience by handling these rural students. f) Tournaments were conducted separately for school children and to the college students. The context: This College we have been extending our services to the society through sports. The practice: Coaching for School Children: i) The teacher trainees give coaching in volleyball to the school students and football to the college students. This coaching is given for twenty days in two phases. ii) Finally the players are brought to sports competitions in the college campus Fitness centre: ii) In the institution, fitness centre is functioning which is utilized by the students, clients of the fitness centre, members of the walkers club and members of the sports academies like badminton. After assessing their fitness levels, suitable exercise programmes are designed and prescribed for each individual. This will be monitored by the fitness instructor. Evidence of success: • Identifying the talents in the schools and colleges • Correcting the improper technique and methods of the players • Overall performance is improved for all the players • 'Sports culture' is developed among the school students as well as the college students. Problems encountered and resources required: Though the school children are very much interested in taking part in the sports and games coaching, but the parents of the children are reluctant: From our college, we have conducted many orientation and awareness programmes to the parents to make them to understand that participation in sports is not a hindrance to the academics but helps in a positive way. II. Second Best practice: Community Development Programme - Play festival Objectives: 1. The teacher trainees visit various Government elementary schools, where the physical education teachers are not available, and teach the physical activities which include free hand exercises, flag drills, wands drills, flower stick drills, yogasanas and minor games. 2. All these activities are taught to the tunes of patriotic songs, which develop sense of rhythm and patriotism. The context: Nothing is more important than that the strong and healthy body of child. Compulsory classes are to be included in the school time tables. Physical training and recreative activities play vital role in developing children's personality and social esteem. The practice: Significance of play festival this extension activity renders service to the children studying in panchayat union elementary schools through teaching various physical activities, related to health, hygiene, fitness and social harmony. These schools do not have the physical education programme due to non availability of physical education teachers. Play festival function on the day of play festival all the school children were brought to our college the programme is conducted as per the schedule. At the end of the programme all the children are provided with refreshments. Evidence of success: 1. Parents of the school children, school teachers and public are all supporting this play festival event as it develops the children's personality. 2. Teacher trainees are benefited through this play festival, as they get rich experience in teaching the activities to the elementary school children, preparing the required equipments, transporting the kids, and organising the massive event. This gives confidence to organise any such mega event. College management is supporting in all the possible ways to organize the play festival. All the staff members are cooperating and extending their support for the success of this play festival.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://www.drscacpe.com/wp-content/uploads/2023/01/7.2-Best-Practice-2016-17.pdf>

### 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

7.3 - Institutional Distinctiveness- 2017-2018 Value Education The College calendar is prepared annually well in advance by allotting suitable schedule for theory, practical research and extension activities to prepare an efficient physical education teacher. Planning has been put forth in designing the various activities for the students to develop leadership qualities among them. The activities include leadership training camp, project sports meet, intramural activities, practice teaching, external tournaments, rural coaching, participating in sports and cultural programmes. Staff and students serve the society through various extension activities, which include organizing sports and games to various institutions, officiating and laying play fields, etc. The institution conducts NSS programmes and activities which help the community. These activities include serving in the slum areas tree plantation and watering activities, blood donation, etc. These activities create a sense of responsibility among the students towards the society. In this college campus 'work culture' is practiced by principal and staff members. Hence it is easy to make the students to understand the value and importance of work culture. This includes self serving in the hostel mess, cleaning their hostel rooms, maintaining the play fields etc., only a good follower could become a good leader, with this principle all the students are provided with ample opportunities to volunteer themselves in various activities throughout the year which make them as good leaders. The core principle of the institution is to incorporate value education to the students. Many activities have been planned to imbibe moral and ethical and patriotism to the students. The activities include celebration of Independence Day, Republic day, National Youth day, Youth convention, special lectures on Yoga concepts etc.

Provide the weblink of the institution

<https://www.drscapc.com/wp-content/uploads/2023/02/Institutional-Distinctiveness-2017-2018.pdf>

## 8.Future Plans of Actions for Next Academic Year

1. Proposed to encourage faculty to take part in the seminars, workshops, conferences and symposia etc
2. Staff members are going to be trained in future to make use of different modules in ERP and hence to carry out ERP activities effectively.
3. To conduct more research oriented seminars/workshops.
4. Learning Management System is to be extended to generate e-resources to the students.
5. Feedback from outgoing students is to be collected by all departments for further development.
6. To conduct more association activities in all departments.
7. To organize further extension activities
8. To extend laboratory facilities to cope up with increasing strength of students
9. To motivate the faculty members to register for Ph.D. course.
10. To generate more learning e-resources for the library.
11. Proposed to conduct orientation classes to the students by inviting eminent people, to face the campus interviews
12. Proposed to encourage the administrative and technical staff to take part in the skill development programmes.
13. Proposed to conduct State, national and international level conferences, seminars, workshops and symposia etc.
14. Proposed to encourage the faculty to actively participate and present papers in conferences, seminars, symposia and workshops etc., at state, national and international level.
15. Proposed to widen research activities by guiding M.Phil., and Ph.D. scholars.
16. Proposed to conduct the consultancy and extension activities.
17. Proposed to train the teachers and students in computer and software technology.
18. Proposed to conduct soft skill coaching to the students.
19. Proposed to conduct campus interviews through career guidance and counselling cell.
20. Special Coaching classes are to be arranged for the low scoring students
21. Proposed to organize National Sports Day and inter class

tournaments.22. Proposed to encourage the students to participate in tournaments/competitions. 23. Proposed to celebrate Teachers day. 24. Proposed to organize Tamilnadu Physical Education and Sports University Inter-collegiate tournaments.25. Proposed to conduct National Service Scheme (NSS) programme inaugural function and carry out its activities. 26. Proposed to encourage the students to take part in cultural competitions. 27. Proposed to invite parents for major activities of the college. 28. Proposed to conduct academic and administrative audit. 38. Proposed to conduct health and fitness awareness programme to general public